

1 VILLAGE OF ESTERO, FLORIDA

2
3 RESOLUTION NO. 2015 - 70

4
5 A RESOLUTION OF THE VILLAGE COUNCIL OF THE
6 VILLAGE OF ESTERO, FLORIDA, ADOPTING A CAPITAL
7 IMPROVEMENT PROGRAM PROCEDURE; AND
8 PROVIDING AN EFFECTIVE DATE.
9

10 WHEREAS, the Village of Estero needs to develop a 5-year Capital Improvement
11 Program as part of the new Community Development Master Plan (CDMP); and
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13 WHEREAS, the Village Council has discussed implementing a procedure by which to
14 develop a 5-year Capital Improvement Program; and
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16 WHEREAS, the Village Council desires to adopt a Village of Estero Capital
17 Improvement Program Procedure.
18

19 NOW, THEREFORE, be it resolved by the Village Council of the Village of Estero,
20 Florida:
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22 Section 1. The Village of Estero Capital Improvement Program Procedure attached
23 as Exhibit A hereto, and incorporated herein, is hereby adopted.
24

25 Section 2. This Resolution shall take effect immediately upon adoption.
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27 ADOPTED BY THE VILLAGE COUNCIL of the Village of Estero, Florida this 7th
28 day of October, 2015.
29

30 Attest: VILLAGE OF ESTERO, FLORIDA

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33 By: _____
34 Kathy Hall, MMC, Village Clerk

By: _____
Nicholas Batos, Mayor

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37 Reviewed for legal sufficiency:
38

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40 By: _____
41 Burt Saunders, Esq., Village Attorney

Village of Estero

Capital Improvement Program Procedure

The procedure listed below is intended to:

- Identify all existing infrastructures including but not limited to:
 - o Roads (names, mileage, # of lanes, width, condition)
 - o Sidewalks (location, length, width, condition and construction material (i.e. Concrete or blacktop))
 - o Bike paths (Location, Length, width, condition and markings)
 - o Medians (location, length, Status of landscaping and with what and construction material)
 - o Shoulders (location, length, Status of landscaping)
 - o Type of water management (swales, catch basins).

Procedure

1. Identify all Infrastructure by using GIS maps and FGCU (field measurements and pictures).
 - a. Have the infrastructure ground trued by using the FGUC staff and students.
 - b. The FGCU staff will also identify all areas with incomplete infrastructure using pictures and measurements).
 - c. The FGCU staff will also make recommendations on any new or additions to sidewalks and bike paths.
 - d. The FGCU staff will also identify the condition of existing assets.
2. In January or early February the council will review the infrastructure report and will add or delete items.
- 3 In March and April council will conduct public workshops to get the resident's input on the Infrastructure needs items and establish priorities.

a. It is suggested that we use all possible means to reach as many Estero residents as possible.

i. Public workshops

ii. Obtaining resident's opinions via the web site.

4 Once the list of Capital Projects have been identified and prioritized, we can obtain cost estimates

5 Based on the projected capital funds available we will assign projects to be undertaken over the course of the next five years.

Time Line

- October 7 Council to approve 5 Year Capital Improvement Process and approve contract with FGCU
- October 15– November 15 obtain GIS information and collect data
- November 15– December 31-verifying ground conditions and identifying suggested additions
- January 15, 2016 –draft report from FGCU
- January 30 Final report from FGCU
- Early February Council will review report and add or modify suggested capital projects.
- March through April –council will conduct a series of public workshops to get Estero residents input on the projects and the priority of the projects.
 - o This could include the ability to express their opinion via our web site.
- Mid May – End of May – Get cost estimates
- May –Final list and prioritization of capital items made by council
- June – Establish 5 year Capital Improvement Program list
- Have approved as part of the budget Process August and September.