

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
June 6, 2018

Agenda Item:

Approval of consultants ranking for the Bicycle and Pedestrian Master Plan

Description:

The MPO is funding a Bicycle and Pedestrian Master Plan for the Village. The MPO has a list of general planning consultants under contract. These consultants were invited to respond to a list of Estero specific questions to help MPO and Village staff select the best qualified consultant for the study. A consultant selection team was formed comprised of Mary Gibbs, Village of Estero Community Development Director; David Willems, Village of Estero Public Works Director; Ron Gogoi, Lee MPO Transportation Planning Administrator; Doug Saxton, Village representative in the Lee MPO Bicycle Pedestrian Coordinating Committee; and Robert King, the Village representative in the Lee MPO's Citizen Advisory Committee. The selection committee met on May 22nd and selected Jacobs as its #1 pick for doing the study. The committee's #2 pick was Kittelson & Associates (KAI). Attached is the selection committee ranking sheet of all 5 consultants who submitted responses.

Once the Council approves the selection committee's ranking, this will allow the MPO Board to authorize its staff to negotiate with Jacobs and issue a work order and a notice to proceed. It will also allow staff to negotiate with Kittelson and Associates in the event negotiations with Jacobs are not successful.

Council action will be reported and authorization will be sought for contract negotiation with Jacobs at the MPO Board meeting on June 22nd. The project is expected to be completed in approximately 8 months.

Recommended Action:

Approval of consultants ranking for the Bicycle and Pedestrian Master Plan as follows: Number 1 – Jacobs; Number 2 – Kittelson & Associates; and Number 3 – Tindale Oliver.

Financial Impacts:

The Lee County Metropolitan Planning Organization is fully funding this study at an estimated cost of \$100,000.

Attachment:

1. Scoring Sheet

Village of Estero Bicycle Pedestrian Master Plan Ranking Sheet 5-22-2018

(1st Choice = 1 pts; 2nd Choice = 2 pts; 3rd Choice = 3 pts; 4th Choice = 4 pts; 5th Choice = 5 pts)

	CDM Smith/McMahon	Kittelson	Jacobs	RS&H	Tindale Oliver
Mary Gibbs	3	2	1	5	4
David Willems	5	1	2	4	3
Doug Saxton	4	2	1	5	3
Bob King	3	2	1	5	4
Ron Gogoi	3	4	2	5	1
Total	18	11	7	24	15

Final Ranking

- 1 Jacobs
- 2 Kittelson
- 3 Tindale Oliver
- 4 CDM Smith/McMahon
- 5 RS&H

Total Points

7
11
15
18
24

Donald Scott

Donald Scott, Executive Director

5/22/2018

Date