

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
December 4, 2019

Agenda Item:

Planning, Design and Permitting Services for Via Coconut Point Landscape Improvements CN 2019-02

Description:

Pursuant to Chapter 287.055 Florida Statutes, the engagement of a firm to provide professional engineering services such as those required for the Via Coconut Point Landscape Improvements requires the solicitation of Letters of Interest from firms, the short listing of a minimum of three firms by an evaluation committee, and the final ranking of firms by that committee following interviews of the short listed firms.

The action requested completes this process by approving the final ranking of the firms.

1. Kimley-Horn and Associates, Inc.
2. J.R. Evans Engineering, Inc
3. Q. Grady Minor & Associates, Inc.
4. Agnoli Barber & Brundage, Inc.

Village Staff and the number 1 ranked firm, Kimley Horn have negotiated a contract to provide the design and permitting services for the project. A copy of the proposed contract is attached.

Staff has attached firm ownership disclosure of greater than 5% as recommended by the Village Attorney.

Action Requested:

Approval of consultants ranking for Via Coconut Point Landscape Improvements as follows:

1. Kimley-Horn and Associates, Inc.
2. J.R. Evans Engineering, Inc.
3. Q. Grady Minor & Associates, Inc.
4. Agnoli Barber & Brundage, Inc.

And

Authorize the Village Manager to execute the attached contract on behalf of the Village Council.

Financial Impact:

Contract amount: \$221,500

Project costs will be paid using the FY2019/2020 Via Coconut Point Landscaping budget of \$309,100.

Attachments:

1. September 12, 2019 Short List Meeting Minutes
2. October 10, 2019 Final Ranking Meeting Minutes
4. Contract
3. Ownership Disclosure