

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
May 27, 2020

Agenda Item:

Computer Replacement Proposal

Description:

The Village computer inventory currently consists of end user computers as well as Audio/Video specific computers. The Village currently has 30 desktop and laptop Windows-based computers and 5 Apple computers for Council and Staff and 2 Audio Visual (AV) Windows-based computers in the Council Chambers.

This proposal calls for the replacement of all of these computers, given their age and their use of outdated and unsupported software. Most of these computers are operating on the Windows 7 Operating System, which is no longer supported by Microsoft. It is imperative that we move all computers to Windows 10 and it is most cost effective to do this when purchasing new computers.

Further, this proposal recommends the replacement of all desktop computers with laptops and docking stations, making use of existing monitors, keyboards, and mice. This change will provide comparable computing power and substantially greater mobility, to improve our flexibility as an organization. This will prove particularly valuable during emergency situations.

The projected cost for this purchase is \$45,283.68 (as shown in the attached quote from our vendors, Dell and Pro Audio Services). This cost has been mitigated by the proposed reuse of existing monitors, keyboards, and mice, as well as the reduction in the overall number of computers by 4. These cost reductions total \$10,093.00.

Action Requested:

Authorize the Village Manager to sign the attached quotes from Dell and Pro Audio Services.

Financial Impact:

The proposed action would result in a cost of \$45,283.68 to the Village in the current fiscal year (FY 19-20), funded from the Village's general operating contingency.

Attachments:

1. Quote from Dell
2. Quote from Pro Audio Services
3. Staff memorandum