

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
June 17, 2020

Agenda Item:

Design Review Board Vacancies

Description:

There are several vacancies on the Design Review Board. Most recently, two positions became vacant on March 31, 2020 when Zach Zachariah and Tom Barber did not request reappointment due to work and family commitments.

The Village's Land Development Code consultants are preparing the Code and are expected to have a recommendation on structuring of the Planning and Zoning Board and Design Review Board for the Council's consideration. That is not complete at this time. Because the Code is not expected to be reviewed by Council until sometime this fall, staff is requesting that an appointment of member(s) be made for the interim period. At this time, there are 3 members on the Board (Chairman Barry Jones, and members Bill Glass and Mike Sheeley), but 4 members are needed for a quorum.

The Council advertised in the News-Press and on the Village website and bulletin board, for members previously (2018). Two applications were received at that time: Barry Freedman and Jim Wallace. The Council considered the applications at their meeting on May 15, 2019, but decided not to take action at that time in order to wait for the Land Development Code consultants to provide alternatives to the structuring of the two advisory boards. Because this is not yet completed and there is no longer a quorum for the Design Review Board, staff is requesting appointment of one or two members for the interim period, which could be approximately six months.

Staff recommends that Council appoint members from the two applications on file for an interim term that would expire on March 31, 2021, or upon the effective date of the Land Development Code.

Action Requested:

Determine whether to appoint one or both applicants to an interim term expiring March 31, 2021, or upon the effective date of the Land Development Code.

Financial Impact:

None.

Attachments:

1. Design Review Board Member List
2. Minutes from the May 15, 2019 Council meeting
3. Application from Barry Freedman
4. Application from Jim Wallace