

**WORKSHOP ITEM SUMMARY SHEET**  
**VILLAGE COUNCIL MEETING**  
**October 7, 2020**

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**Agenda Item:**

Village of Estero Capital Improvement Project Process

**Description:**

As the Village of Estero completes the last of the foundational Master Plans/Studies, the Village Manager and Staff believe it is important to establish a standard process to move projects from Master Plan/Study idea to design and through construction.

Village Staff will provide a summary of a standard process to complete projects and obtain Council Approvals. The proposed process includes the followings steps. Each of which will be presented to Village Council for approval.

- 1) Capital Improvement Program (CIP)
- 2) Concept Design
- 3) Design & Permitting
- 4) Construction

Staff is looking for input from the public and Council on this process so it can be finalized and implemented for all future projects.

**Attachments:**

1. PowerPoint Presentation