



www.Estero-fl.gov

**COVID-19 NOTICE:**

The June 2, 2021 Village Council Meeting will be conducted physically in Council Chambers at Village Hall, 9401 Corkscrew Palms Circle, with an opportunity to participate virtually. The meeting will be broadcasted live via the Village of Estero website link: <https://estero-fl.gov/council/watch-meetings-online/>. Access in Council Chambers will be limited in order to comply with the safety instructions relating to COVID-19. Please see page 4 of this agenda for further information and instructions for public participation.

**AGENDA**

**VILLAGE COUNCIL MEETING**

**9401 Corkscrew Palms Circle, Estero, Florida**

**June 2, 2021 9:30 a.m.**

*Village Council: District 1 – Joanne Ribble; District 2 – Larry Fiesel; District 3 – Jon McLain, Vice Mayor; District 4 – Katy Errington, Mayor; District 5 – James Boesch; District 6 – Jim Ward; District 7 – Jim Wilson*

**1. CALL TO ORDER**

**INVOCATION** – Rabbi Mendy Greenberg Chabad of Bonita Springs & Estero

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**2. APPROVAL OF AGENDA, ADDITIONS, AND DELETIONS**

**3. PRESENTATION:** Councilmember Joanne Ribble - Florida League of Cities' Home Rule HERO Award

Attachment: [Florida League of Cities' Home Rule HERO Award](#)

**4. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**5. CONSENT AGENDA:**

**(a)** May 19, 2021 Council Meeting Minutes

Attachment: [May 19, 2021 Minutes](#)

(b) Financial Report April 2021

Attachments: [Agenda Summary](#)  
[Financial Report April 2021](#)

**6. CONSIDERATION OF ITEMS DEFERRED FROM CONSENT AGENDA**

**7. ACTION ITEMS:**

(a) Via Coconut Point Landscape Design Contract

**Recommended Action:**

Approve award of Supplemental Task Authorization (STA) – 04 Contract EC 2020-42 to Bruce Howard & Associates under the Village’s Misc. Service Contract CN 2020-01 in the amount of \$60,000.

Approve award of Supplemental Task Authorization (STA) – 03 Contract EC 2020-67 to RWA Engineering under the Village’s Misc. Service Contract CN 2020-01 in the amount of \$11,700.

Also approve a contingency fund amount of \$7,200 (an amount equal to 10% of the total project cost) to cover unforeseen circumstances which may occur.

Authorize the Village Manager to execute the Supplemental Task Authorization and any other related ancillary documents on behalf of the Village of Estero Council.

**Financial Impact:**

Fiscal impact is \$78,900.00 which includes the contract amounts (Bruce Howard & Associates and RWA Engineering) of \$71,700.00, plus a 10% contingency of \$7,200.00.

The Fiscal Year 2020-2021 CIP budget for The Via Coconut Point Landscaping project is \$276,000. The proposed contracts are within the currently available budget.

Attachments: [Agenda Summary](#)  
[Project Location Map](#)  
[Bruce Howard & Associates Contract](#)  
[RWA Engineering Contract](#)  
[Bruce Howard & Associates Ownership Disclosure](#)  
[RWA Engineering Ownership Disclosure](#)

(b) Community Development Software Consultant Contract RFI 2020-02 and Resolution 2021-14 Budget Amendment

Resolution 2021-14 of the Village Council of the Village of Estero, Florida, Approving a Budget Amendment for Fiscal Year 2020-2021 to Provide Funding for Consultant Assistance for the Acquisition and Implementation of Community Development

Software; and Providing an Effective Date.

**Recommended Action:** Approve the selection of Provon Inc. as the consultant of record under Request for Information No. RFI 2020-02 Community Development Software Consultant and authorize the Village Manager to negotiate and execute a contract on behalf of the Village of Estero Council for a not-to-exceed amount of \$250,000 which covers an approximate time period of 18 months.

Approve a contingency fund amount of \$25,000 (an amount equal to 10% of the total contract cost) to cover unforeseen circumstances which may occur.

Approve Resolution 2021-14.

**Financial Impact:** Funds will be made available with a budget amendment to utilize the prior year fund balance for the Building Fee Fund (Account No. 110-245-5246400). Estimated contract cost is \$250,000 plus a \$25,000 contingency fee. This is a multi-year contract.

Attachments: [Agenda Summary](#)  
[Resolution 2021-14](#)  
[RFI Response from Provon Inc.](#)  
[Contract](#)  
[Vendor Disclosure Form](#)  
[CyberSecurity Response](#)

## 8. FIRST READINGS:

### (a) Ordinance 2021-04

An Ordinance of the Village Council of the Village of Estero, Florida, Amending the Village Land Development Code to Establish Authority to Appoint Co-Chairpersons to the Planning Zoning and Design Board; Providing A Severability Clause, a General Repealer Clause, and an Effective Date.

**Recommended Action:** Pass first reading of Ordinance 2021-04 and set second reading for June 16, 2021.

**Financial Impact:** Minor cost associated with advertising the Ordinance for second reading.

Attachments: [Agenda Summary](#)  
[Ordinance No. 2021-04](#)

### (b) Ordinance 2021-08

An Ordinance of the Village Council of the Village of Estero, Florida, Amending the Village Code, Chapter 28 – Roads and Bridges, Article VI – Commercial Use of Rights-Of-Way, Relating to Dangerous Use of Rights-Of-Way; Providing for the Prohibition of Stopping or Standing in a Median that is not a sufficient Pedestrian Refuge; Providing for the Prohibition of Physical Interaction Between a Pedestrian and an Occupant of a Motor Vehicle that is not Legally Parked;

Providing for Conflict; Providing for Severability; Providing for Codification;  
Providing an Effective Date.

**Recommended Action:** Pass First Reading and set Second Reading for June 16, 2021  
at 9:30 a.m.

**Financial Impact:** Minor cost associated with advertisement.

Attachments: [Agenda Summary](#)  
[Ordinance 2021-08](#)

9. PUBLIC COMMENT ON NON-AGENDA ITEMS
10. COUNCIL COMMUNICATIONS / FUTURE AGENDA ITEMS
11. VILLAGE ATTORNEY'S REPORT
12. VILLAGE MANAGER'S REPORT

**Adjourn Regular Session and Convene Workshop Items**

**13. WORKSHOP ITEMS:**

(a) FY 21-22 Budget Introduction

Attachments: [Agenda Summary](#)  
[PowerPoint Presentation](#)

(b) RFP for State Legislative & Executive Branch Lobbying Services

Attachments: [Agenda Summary](#)  
[PowerPoint Presentation](#)  
[Memorandum to Council](#)

(c) Cloud Server Transition

Attachments: [Agenda Summary](#)  
[PowerPoint Presentation](#)

**14. ADJOURNMENT**

**COVID-19 INFORMATION AND INSTRUCTIONS**

**To view and/or participate in the Village Council Meeting, the following options are available:**

- 1) View the meeting online, but not participate: You may watch the meeting via the Village of Estero website link: <https://estero-fl.gov/council/watch-meetings-online/>.

- 2) View the meeting online as indicated above and provide public comment prior to the meeting by utilizing the eComment Card on the Village website: <https://estero-fl.gov/ecomment-cards/>. Please fill out all required information. Comments must be received by noon on Tuesday, June 1, 2021 and they will be distributed to the Council but will not be read at the meeting.
- 3) Council Chambers will be open to the public during the meeting, in accordance with social distancing orders. Public who attend in person may speak during scheduled public comment periods. Participants are recommended to wear their own-supplied mask.

For additional information or for special assistance prior to the meeting, please contact Carol Sacco, Village Clerk at, [sacco@estero-fl.gov](mailto:sacco@estero-fl.gov) or 239-221-5035.

If you desire to address the Council, please complete a Public Comment Card and return it to the Village Clerk. Citizens desiring to speak must step up to the podium, state their full name and address, and whom he or she represents.

ADA Assistance – Anyone needing special assistance at the Board meeting due to a disability or physical impairment should contact Village Clerk/Executive Assistant, Carol Sacco, 239-221-5035, at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a recording of the proceeding, and that, for such purpose, he or she may need to ensure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”