



Village of Estero Building and Permitting Services  
9401 Corkscrew Palms Circle  
Estero, FL 33928  
Tel # (239) 221-5036 | Fax # (239) 319-2235 | [permitting@estero-fl.gov](mailto:permitting@estero-fl.gov)

## TRADE PERMIT APPLICATION

Application Number \_\_\_\_\_ Permit Number \_\_\_\_\_

### GENERAL PERMIT INFORMATION

Project Type:  Commercial  Residential

Do you need the Village of Estero to record your NOC?  Yes  No

### PROPERTY INFORMATION

Owner Name \_\_\_\_\_

Job Street Address \_\_\_\_\_

STRAP \_\_\_\_\_

Subdivision \_\_\_\_\_

Lot \_\_\_\_\_ Unit \_\_\_\_\_ Block \_\_\_\_\_

Owner Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### CONTRACTOR INFORMATION

Permit Type  Contractor  Owner/Builder

Company Name \_\_\_\_\_

License Number \_\_\_\_\_

Company Address \_\_\_\_\_

Company Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**PERMIT INFORMATION**

**Permit Type:**  A/C Changeout  Electrical  Plumbing Repipe  Roof

**Electrical AMPS:** \_\_\_\_\_

**Type of A/C Changeout:**  Split  Package  Duct Work Only

**Number of Units** \_\_\_\_\_

**Square Feet for Repipe:** \_\_\_\_\_

**PERMIT INFORMATION**

**\*\*Please make sure the permit clearly states they must match the existing color and style of roofing material. If the new roof does not match the existing color and style of existing roofing material, then a LDO will be required prior to the Certificate of Occupancy. For Commercial Roofs, please have them specify the color name and number on their application or plans.\*\***

**Declared Value (Labor and Material)** \_\_\_\_\_

**Description of Work (Please have detailed description)**

\_\_\_\_\_  
\_\_\_\_\_

**Repairs from Disaster Event:**  Yes  No **Name of Disaster Event:** \_\_\_\_\_

**\*\*PLEASE PROVIDE FLOOD ZONE DOCUMENTATION WITH SUBMITTAL PACKAGE\*\***

THIS PERMIT IS VOID IF THE FIRST INSPECTION IS NOT MADE WITHIN SIX (6) MONTHS FROM THE DATE ISSUED OR IF NO INSPECTION HAS BEEN MADE FOR A PERIOD OF SIX (6) MONTHS FROM THE MOST RECENTLY PASSED INSPECTION. THE PERMIT IS VOID IF THE ZONING CLASSIFICATION IS VIOLATED. APPLICANT AGREES TO COMPLY WITH THE SANITARY REGULATIONS AND UNDERSTANDS THAT THE PROPOSED STRUCTURE MAY NOT BE USED OR OCCUPIED UNTIL AN APPROVED CERTIFICATE OF OCCUPANCY IS ISSUED. APPLICANT FURTHER UNDERSTANDS THAT FAILURE TO OBTAIN PERMIT OR MISREPRESENTATION OF THE IMPROVEMENTS IS A MISDEMEANOR AND UPON CONVICTION, APPLICANT CAN BE PUNISHED AS PROVIDED BY THE LAW. FAILURE TO COMPLY WITH THE MECHANICS LIEN LAW CAN RESULT IN THE PROPERTY OWNER PAYING TWICE FOR THE IMPROVEMENTS.

If construction costs is over \$5,000 a Notice of Commencement is required (For Mechanical replacement is over \$15,000).



## Signature Affidavit

THIS PERMIT IS VOID IF THE FIRST INSPECTION IS NOT MADE WITHIN SIX (6) MONTHS FROM THE DATE ISSUED OR IF NO INSPECTION HAS BEEN MADE FOR A PERIOD OF SIX (6) MONTHS FROM THE MOST RECENTLY PASSED INSPECTION. THE PERMIT IS VOID IF THE ZONING CLASSIFICATION IS VIOLATED. APPLICANT AGREES TO COMPLY WITH THE SANITARY REGULATIONS AND UNDERSTANDS THAT THE PROPOSED STRUCTURE MAY NOT BE USED OR OCCUPIED UNTIL AN APPROVED CERTIFICATE OF OCCUPANCY IS ISSUED. APPLICANT FURTHER UNDERSTANDS THAT FAILURE TO OBTAIN PERMIT OR MISREPRESENTATION OF THE IMPROVEMENTS IS A MISDEMEANOR AND UPON CONVICTION, APPLICANT CAN BE PUNISHED AS PROVIDED BY THE LAW. FAILURE TO COMPLY WITH THE MECHANICS LIEN LAW CAN RESULT IN THE PROPERTY OWNER PAYING TWICE FOR THE IMPROVEMENTS.

### MORTGAGE LENDER'S ADDRESS:

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

**OWNER'S AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**NOTICE:** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of the county and there may be additional permits required from other governmental entities such as water management districts, state, or federal agencies.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING A NOTICE OF COMMENCEMENT.**

\*\*\* Notarized Signature of Owner required only if Contractor is NOT acting as Owner/Agent\*\*

\_\_\_\_\_  
Contractor/Qualifier Name (Print)

\_\_\_\_\_  
Owner/Owner Agent Name (Print)

\_\_\_\_\_  
Contractor/Qualifier Signature

\_\_\_\_\_  
Owner/Owner Agent Signature

Notary Seal:

Notary Seal:

State of \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me  
before me

Sworn to (or affirmed) and subscribed  
before me

This \_\_\_\_\_ day of \_\_\_\_\_, 2024

This \_\_\_\_\_ day of \_\_\_\_\_, 2024

By: \_\_\_\_\_  
[Name of Qualifier]

By: \_\_\_\_\_  
[Name of Owner]

\_\_\_\_\_  
Notary Signature  
Type of Identification Produced \_\_\_\_\_

\_\_\_\_\_  
Notary Signature  
Type of Identification Produced \_\_\_\_\_