



APPLICATION FOR DEVELOPMENT ORDER IN THE VILLAGE OF ESTERO

Date of Pre-Application Meeting: _____

Project Name: _____

Project Description: _____

Project Type: ☐ Small DO ☐ Large DO*

* A project becomes a large DO if it is over 10 acres in size or has 2 acres or more of impervious cover.

1. **Name of Applicant: [DPM 2-218(b)2]** _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ **Email:** _____

2. **Relationship of Applicant to Owner:** Provide a notarized Affidavit of Authorization signed by the Property Owner if required.

[DPM 2-218(a)] (check one)

☐ Applicant is the sole owner of the property. (Affidavit not required)

☐ Applicant has been authorized by the Owner(s) to represent them for this action. (Affidavit required)

3. **Authorized Agent:** (If different than applicant) name of the person who is to receive all Village of Estero-initiated correspondence regarding this application. **[DPM 2-218(b)4.]**

a. **Company Name:** _____

Contact Person: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ **Email:** _____

b. **Professional Consultant Information.** If professional assistance was used in preparing the application or submittal items, attach the Professional Consultants Information Exhibit. **[DPM 2-218(b)6.]**

4. **STRAP Number(s):** [Attach extra sheets if additional space is needed.] **[DPM 2-218(c)1.]**

5. **Street Address of Property [DPM 2-218(d)2.]** _____

6. **Public Meeting Requirements:** Provide a meeting summary document of the required public information session. **[DPM2-218(aa); LDC 2-401.C.]**

7. **Improvements in County Rights-of-Way.** Is the proposed development solely for improvements within County-owned rights-of-way?

☐ **YES** – If YES, application items #9 through #19 do not apply.

☐ **NO**

8. **Legal Description: [DPM2-219(a)]**

☐ Legal description (8½"x11") and sealed sketch of the legal description.

OR

☐ The property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records (or Plat Books) of Lee County.

9. **Boundary Survey: [DPM 2-219(c)]**

- ☐ A boundary survey, tied to the State Plane Coordinate System.

OR

- ☐ A copy of the subdivision plat if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records (or Plat Books) of Lee County.

10. **Uses of Property:**

- a. Current uses of property are: _____
- b. Intended uses of property are: _____

11. **Comprehensive Plan (Future Land Use) Category: [DPM 2-218(d)1.]**

12. **Current Zoning of Property: [DPM 2-218(d)2.]**

13. **Property Dimensions: [DPM 2-218(c)3.]**

- a. Width (average if irregular parcel): _____ Feet
- b. Depth (average if irregular parcel): _____ Feet
- c. Total area: _____ Acres or Square Feet

14. **Zoning Approvals(s).** List the case number or resolution number of any variance, special exception, rezoning, or other zoning actions that have been granted or requested on the property. **[DPM2-218(d)3.]**

15. **DO/LDO Approval(s).** List the case number of any development order or limited development orders that have been approved or filed on the property. **[DPM 2-218(D)5.]**

16. **Pattern Book.** A Pattern Book was required as part of the zoning process. **[LDC 3-702.D.3.]**

- ☐ **YES** – If YES, please provide a copy of the approved Pattern Book. **[DPM 2-218(d)4.]**
- ☐ **NO**

17. **Building Design.** Is any construction or renovation of commercial, light industrial, multi-family, institutional, religious, public, or mixed-use buildings proposed as part of this application?

- ☐ **YES** – If YES, Estero specific Architectural, Form, and Design Standards may apply. **[See LDC Sections 5-701 – 5-707]**
- ☐ **NO** – If NO, application items 18 and #19 do not apply.

18. **Architectural, Form, and Design Standards Applicability: [LDC5-702]** Which category best describes the proposed development? If the answer is anything other than “None of the above,” then architectural design compliance is required (see Architectural, Form, and Design Standards requirements in LDC Section 5-7.). **[LDC 5-701 – 5-707]**

- ☐ New Building
- ☐ Building Addition (>30% of sq ft of existing building)
- ☐ Renovation (>30% of sq ft of existing building)
- ☐ Redevelopment (>30% of sq ft of existing building)
- ☐ Discontinuance (use of building was discontinued for six calendar months or more)
- ☐ Change of Use
- ☐ None of the above (If none of the above, application item #19 does not apply)

19. **Architectural Design Style:** Indicate the architectural design style proposed for this project. (Note: Please refer to the specific architectural style requirements outlined in LDC Section 5-703).

- | | | |
|--|---|---|
| <input type="checkbox"/> Mediterranean Revival | <input type="checkbox"/> Spanish Revival | <input type="checkbox"/> Florida Key West/Cracker |
| <input type="checkbox"/> Mission Revival | <input type="checkbox"/> Spanish Colonial | <input type="checkbox"/> Historic Koreshan |
| <input type="checkbox"/> Italian Renaissance Revival | <input type="checkbox"/> Florida Vernacular | <input type="checkbox"/> Prairie |
| <input type="checkbox"/> Italian Countryside | <input type="checkbox"/> Florida Plantation | <input type="checkbox"/> Iconic |
| | | <input type="checkbox"/> Other _____ |

SUBMITTAL REQUIREMENTS

*Please provide one CD or thumb drive and three COLLATED paper sets of your submittal package.
Clearly label your attachments as noted in bold below*

NOTE: LDC – Village Land Development Code; DPM = Village Development Procedures Manual

SUBMITTAL ITEMS

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Completed Application [DPM 2-218] |
| <input type="checkbox"/> | Development Order Review Fee [DPM 2-217] |

PLAN SETS

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Existing Conditions and Improvements Drawing [DPM 2-219(e)6.] |
| <input type="checkbox"/> | Area Location Map [DPM 2-219(e)1] |
| <input type="checkbox"/> | FLUCCS Map (if applicable – required if DO is a large project) [DPM 2-219(e)6] |
| <input type="checkbox"/> | Proposed Development Plan Drawings [DPM 2-219(f)1 – (f)24] |
| <input type="checkbox"/> | Utility Plans [DPM 2-219(f)11.iii] |
| <input type="checkbox"/> | Drainage and Stormwater Management Plans [DPM 2-219(f)12] |
| <input type="checkbox"/> | Landscaping and Buffering Plans [DPM 2-219(f)15] |
| <input type="checkbox"/> | Exterior Lighting Plan (if applicable – required if exterior lighting is proposed) [DPM 2-219(h)] |
| <input type="checkbox"/> | Architectural Elevations and Plans [DPM 2-219(v)] |
| <input type="checkbox"/> | Stormwater Pollution Prevention Plan (SWP3) [DPM 2-219(bb)] |

ADDITIONAL SUBMITTAL ITEMS

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Affidavit of Authorization [DPM 2-218(a)] |
| <input type="checkbox"/> | Professional Consultants Information [DPM 2-218(b)6] |
| <input type="checkbox"/> | Legal Description and Sealed Sketch of Legal Description (or copy of plat if applicable) [DPM 20219(a)] |
| <input type="checkbox"/> | Boundary Survey (or plat if applicable) [DPM 2-219(c)] |
| <input type="checkbox"/> | Title Certification [DPM 2-219(b)] |
| <input type="checkbox"/> | List of STRAP Numbers (add additional sheet if required) [DPM 2-218(c)] |
| <input type="checkbox"/> | Plat Application (if applicable – required if the proposed development is a subdivision) [DPM 2-219(d)] |
| <input type="checkbox"/> | Written Summary of Public Information Meeting [DPM 2-219(aa)] |
| <input type="checkbox"/> | Comprehensive Plan Consistency Statement [DPM 2-219(u)] |
| <input type="checkbox"/> | Stormwater Narrative [DPM 2-219(g)] |
| <input type="checkbox"/> | Green Building Standards Table [DPM 2-219(x)] |
| <input type="checkbox"/> | Traffic Impact Study [DPM 2-219(i)] |
| <input type="checkbox"/> | Traffic Impact Study Mitigation Plan (if applicable) [DPM 2-219(j)] |
| <input type="checkbox"/> | Protected Species Survey (if applicable) [DPM 2-219(k)] |
| <input type="checkbox"/> | Protected Species Habitat Management Plan (if applicable) [DPM 2-219(l)] |
| <input type="checkbox"/> | Exotic Vegetation Removal Plan (if applicable) [DPM 2-219(m)] |
| <input type="checkbox"/> | Port Authority Permits (if applicable, i.e., Tall Structures Permit) [DPM 2-219(cc)] |
| <input type="checkbox"/> | Emergency Preparedness Plan (if applicable) [DPM 2-219(o)] |
| <input type="checkbox"/> | Color Chips and Materials Board [DPM 2-219(w)] |
| <input type="checkbox"/> | Hurricane Shelter Impact Proposal/Fee Calculation (if applicable) [DPM 2-219(z)] |
| <input type="checkbox"/> | State/Federal Permit Applications (if applicable) [DPM 2-218(f) and DPM 2-219(p)] |
| <input type="checkbox"/> | Operation & Maintenance Covenants (if applicable) [DPM 2-219(q)] |
| <input type="checkbox"/> | Assignment of Maintenance (if applicable) [DPM 2-219(r)] |
| <input type="checkbox"/> | Opinion of Probable Construction Costs (if applicable) [DPM 2-219(s)] |
| <input type="checkbox"/> | Surety/Cash Bond – Assurance of Completion of Improvements (if applicable) [DPM 2-219(t)] |