



**APPLICATION FOR ADMINISTRATIVE APPROVAL**  
**In The Village of Estero**  
**Single Family Minimum Use**  
[LDC Sections 2-505 F.1, 2-403 and 2-404]

**Project Name:** \_\_\_\_\_

**1. Name of Applicant:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**2. Relationship of Applicant to owner (check one) and provide Affidavit of Authorization for:**  
 Applicant is the sole owner of the property.  
Applicant has been authorized by the owner(s) to represent them for this action:

**3. Authorized Agent: (If different than applicant) Name of the person who is to receive all Village-initiated correspondence regarding this application.**  
**a. Company Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**b. Additional Agent(s):** Provide the names of other agents that the Village may contact concerning this application.

**4. Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest.**  
**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**5. Disclosure of Interest:**  
 Attach Disclosure of Interest Form.

**6. STRAP Number(s):** \_\_\_\_\_

**7. Street Address of Property:** \_\_\_\_\_

**8. Legal Description (must submit one):**  
 Legal description (metes and bounds) and sealed sketch of the legal description.  
**OR**  
 Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177 and is recorded in the Official Records of Lee County under Instruments or Plat Books.

9. **Use(s) of Property:**  
 a. Current uses of property are: \_\_\_\_\_  
 b. Intended uses of property are: \_\_\_\_\_
10. **Village Comprehensive Plan (Future Land Use) Designation:**  
 \_\_\_\_\_
11. **Current zoning of property:** \_\_\_\_\_
12. **Property Dimensions:**  
 a. Width (average if irregular parcel): \_\_\_\_\_ Feet  
 b. Depth (average if irregular parcel): \_\_\_\_\_ Feet  
 c. Total area: \_\_\_\_\_ Acres or square feet
13. **Road Access and Street Drainage:**  
 a. Provide the name of the road or street which provides frontage and access for the subject parcel:  
 Frontage on road or street: \_\_\_\_\_ Feet on \_\_\_\_\_ Street  
 2<sup>nd</sup> Frontage on road or street: \_\_\_\_\_ Feet on \_\_\_\_\_ Street  
 b. Please indicate the road surface material.  
 Asphalt     Graded shell, marl or gravel     Other (indicate type) \_\_\_\_\_  
 c. Indicate the type of roadside drainage on the street.  
 Drainage swales     Other (indicate type) \_\_\_\_\_
14. **Deed Documents:**  
 a. Provide a copy of the recorded deed, agreement for deed, or other official documentation indicating the date you acquired the property and the date the deed was recorded in the Lee County Clerk's office.  
 b. If the parcel(s) is not in a subdivision platted per F.S. Chapter 177 or unofficial recorded subdivision, please provide a copy of the recorded deed (or other official documentation) establishing the date the parcel(s) was created (i.e., split out from a larger parcel into its present dimensions).

<b>SUBMITTAL REQUIREMENT CHECKLIST</b> <i>Clearly label your attachments as noted in bold below.</i> <b>Please provide one CD or thumb drive and three COLLATED paper sets of your submittal package.</b> <i>Clearly label your attachments as noted in bold below.</i>	
<input type="checkbox"/>	Completed <b>Application</b>
<input type="checkbox"/>	Filing Fee
<input type="checkbox"/>	<b>Affidavit of Authorization</b> Form
<input type="checkbox"/>	<b>Additional Agents</b>
<input type="checkbox"/>	<b>Multiple Owners</b> List (if applicable)
<input type="checkbox"/>	<b>Disclosure of Interest</b> Form
<input type="checkbox"/>	<b>Legal description (must submit one)</b>
	Legal description (metes and bounds) and sealed sketch of legal description
	<b>OR</b>
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177 and is recorded in the Official Records of Lee County under Instruments or Plat Books.
<input type="checkbox"/>	<b>Deed documents</b>