



FLORIDA DEPARTMENT OF Environmental Protection

Bob Martinez Center
2600 Blair Stone Road
Tallahassee, FL 32399-2400

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Noah Valenstein
Secretary

June 3, 2020

Sent via E-post

Steven Sarkozy
Village Manager
Village of Estero
9401 Corkscrew Palms Circle
Estero, FL 33928

Subject: Village of Estero Phase II Municipal Separate Storm Sewer System (MS4)
NPDES Permit ID Number **FLR04E159** (Cycle 1)
Notice of Permit Coverage for New Permittee

Dear Steven Sarkozy:

The Florida Department of Environmental Protection (Department) has received and processed your submittal of the *Notice of Intent to Use Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems* (NOI), DEP Form 62-621.300(7)(a), Appendix A of the NOI and the appropriate permit processing fee. Public noticing requirements under Rules 62-620.550 and 62-620.555, Florida Administrative Code (F.A.C) for this application are met.

This letter serves to acknowledge that your NOI and Appendix A are complete and that your request for permit coverage under the Phase II MS4 Generic Permit is approved. **Coverage under this permit is effective as of June 3, 2020 and will expire on June 2, 2025.** Your permit identification number is **FLR04E159-001**.

The **Generic Permit for Stormwater Discharge from Phase II MS4s**, herein referred to as the Phase II MS4 Generic Permit, is issued under Section 403.0885, Florida Statutes, (F.S.), and implemented through applicable provisions of Chapters 62-4, 62-620, 62-621, and 62-624, F.A.C. Coverage under the Phase II MS4 Generic Permit allows your MS4 to discharge stormwater provided that you implement the Stormwater Management Program (SWMP) included as Appendix A of your NOI annually and comply with all requirements of the Phase II MS4 Generic Permit.

The SWMP must be implemented in accordance with the schedule specified in Appendix A of the approved NOI. Annual Reports are due within six months of the anniversary date of permit

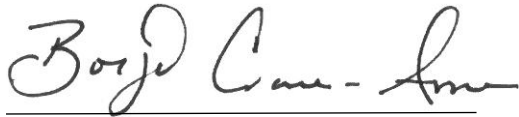
coverage. Please note that unless the Department requires more frequent reports, annual reports summarizing your SWMP implementation efforts are required for all years of your five-year permit coverage term, as follows:

- The Year 1 Annual Report should cover the 12-month period from **June 3, 2020 through June 2, 2021 and is due by October 2, 2021.**
- The Year 2 Annual Report should cover the 12-month period from **June 3, 2021 through June 2, 2022 and is due by October 2, 2022.**
- The Year 3 Annual Report should cover the 12-month period from **June 3, 2022 through June 2, 2023 and is due by October 2, 2023.**
- The Year 4 Annual Report should cover the 12-month period from **June 3, 2023 through June 2, 2024 and is due by October 2, 2024.**
- The Year 5 Annual Report should cover the 12-month period from **June 3, 2024 through June 2, 2025 and is due by October 2, 2025.**

If you have any questions, please contact Borja Crane-Amores phone at (850) 245-7520 or by email at Borja.CraneAmores@floridadep.gov.

Executed in Tallahassee, Florida.

STATE OF FLORIDA DEPARTMENT
OF ENVIRONMENTAL PROTECTION



Borja Crane-Amores
Environmental Administrator
NPDES Stormwater Program
Division of Water Resource Management

Enc: Approved NOI and Appendix A for Cycle 1

cc: David Willems, Public Works Director



NOTICE OF INTENT TO USE GENERIC PERMIT FOR DISCHARGE OF STORMWATER FROM PHASE II MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-621.300(7)(b), F.A.C.)

For FDEP Internal Use Only
Permit ID: FLR _____

INSTRUCTIONS:

- This NOI must be completed and submitted to the Department to authorize use of the Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems ("MS4 GP"), provided in Rule 62-621.300(7)(a), F.A.C.
- The type of municipal separate storm sewer system that qualifies for coverage under the MS4 GP and the applicable Phase II MS4 stormwater management program requirements are specified in the permit. You should familiarize yourself with the MS4 GP before completing this NOI.
- Submit this fully completed NOI, permit fee, and required attachments by mail to the address in the box at right. **DO NOT SUBMIT any materials not in the checklist in Section V. of this NOI.**
- **Please print or type information in the appropriate areas below and complete each section.**

Submit NOI, permit fee, and required attachments to:
 NPDES Stormwater Notices Center
 M.S. #3585
 Florida Department of Environmental Protection
 2600 Blair Stone Road
 Tallahassee, FL 32399-2400

SECTION I. PHASE II MS4 OPERATOR INFORMATION			
A.	Name of the Phase II MS4 Operator -:Village of Estero		
B.	Name of the Phase II MS4 Responsible Authority: Steven Sarkozy		
	Title :Village Manager		
	Mailing Address: 9401 Corkscrew Palms Circle		
	City: Village of Estero	Zip Code:33928	County: Lee
	Telephone Number:239-221-5035		
C.	Name of the Designated Phase II MS4 Stormwater Management Program Contact: David Willems		
	Title: Public Works Director		
	Department: Public Works		
	Mailing Address:9401 Corkscrew Palms Circle		
	City: Village of Estero	Zip Code:33928	County: Lee
	Telephone Number:239-221-5035		
	E-mail Address: willems@estero-fl.com		
D.	Location of the Phase II MS4 (if different than the mailing address in Section I.C. above):		
	Street Address:		
	City:	Zip Code:	County:
E.	Approximate center of the Phase II MS4:		Received 11/14/2019
	Latitude: 26 ° 25 ' 50 "	Longitude: 81 ° 47 ' 57 "	
F.	Phase II MS4 ownership status (check one):		Florida Department of Environmental Protection NPDES Stormwater Program Notices Center
	<input checked="" type="checkbox"/> Public <input type="checkbox"/> State <input type="checkbox"/> Federal		
G.	Total resident population of the Phase II MS4: 33,048		
H.	Name of the urbanized area(s) the Phase II MS4 is located within (if applicable): Lee County		
I.	Name of the Water Management District the Phase II MS4 is located within (check all that apply):		
	<input type="checkbox"/> Northwest Florida Water Management District	<input type="checkbox"/> Southwest Florida Water Management District	
	<input type="checkbox"/> Suwanee River Water Management District	<input type="checkbox"/> St. John's River Water Management District	
	<input checked="" type="checkbox"/> South Florida Water Management District		

SECTION II. SHARING RESPONSIBILITY

You may rely on another entity to satisfy some or all of your permit obligations if the conditions in Part IX of the MS4 GP are met. Another entity may implement one or more of the measures and/or a component of a measure on your behalf. You may rely on another entity to satisfy all permit obligations (including annual reporting) but only if the entity is permitted under Chapter 62-624, F.A.C. Note the following:

- You will remain responsible for compliance with your permit obligations if the other entity(ies) fails to implement the control measure(s) or a component thereof on your behalf. You must establish a written agreement with the other entity(ies) before submitting this NOI.
- Relying on another entity, or entities, either partially or fully does not preclude you from the obligation to fully complete this NOI, including the information required in Section IV.

A.	1.	Has another entity, regulated under Chapter 62-624, F.A.C., agreed to implement <u>all</u> of your permit obligations on your behalf? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If yes, complete Section II.A.2. If no, skip to Section II.B.			
	2.	Name of Entity:		
		Contact Name:		
		Title:		
		Department:		
		Mailing Address:		
		City:	Zip Code:	County:
		Telephone Number:		
E-mail Address:				

B.	1.	Has another entity agreed to implement one or more of the minimum control measures (or a component thereof) on your behalf? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	If yes, complete Sections II.B.2. and II.B.3. (See the note below for any additional entities)		
	2.	Control measure(s) or component of a control measure to be implemented by the other entity: Post-construction Stormwater Management in New Development and Redevelopment	
	3.	Name of Entity: South Florida Water Management District, lower West Cost Service Center	
		Contact Name: Melissa M. Roberts, P.E.	
		Title: Regulation Service Center Administrator	
		Department: Regulation	
		Mailing Address: 2301 McGregor Blvd	
		City: Ft. Myers	Zip Code: 33901
Telephone Number: 239-338-2929			
E-mail Address: mroberts@sfwmd.gov			

Note: For each additional entity sharing stormwater management program responsibilities with you, provide on a separate sheet the information requested in Sections II.B.2. and II.B.3. Title the sheet "Section II.B: Additional Entities Information" and attach it to this NOI.

SECTION III. RECEIVING WATERS

Identify the named receiving waterbodies to which your Phase II MS4 discharges. Include all such waterbodies known to you at the time of this application:

Mullock Creek, WBID 3258 C2 & C4	_____	_____
Estero Bay, WBID 3258 D1	_____	_____
Estero River, WBID 3258 D3	_____	_____
Halfway Creek, WBID 3258 D4	_____	_____
Spring Creek, WBID 3258 H2	_____	_____
_____	_____	_____

SECTION IV. MINIMUM CONTROL MEASURES

A. Complete the Phase II MS4 Stormwater Management Program (SWMP) Elements Form in Appendix A for each minimum control measure described in Part VI. of the MS4 GP, except the Post-construction Stormwater Management in New Development and Redevelopment minimum control measure if you have chosen the qualifying alternative program option for this measure under Part X. of the permit. If you choose, however, to implement BMPs for the Post-construction measure, please complete a SWMP Elements Form for the measure.
 Include in the SWMP Elements Form all best management practices (BMPs) currently in place or planned for each element of each minimum control measure. There is no limit to the number of BMPs you may include. Make copies of the form as necessary to accommodate all of your BMPs. The completed forms, in their entirety, will be considered by the Department to be the outline of your proposed stormwater management program. Attach all completed forms to this NOI.

B. Provide the total number of pages of SWMP Elements Forms that are attached to this NOI for each minimum control measure:

<u>Minimum Control Measure</u>	<u># of Pages</u>
Public Education and Outreach as to Stormwater Impacts	1
Public Involvement/Public Participation	1
Illicit Discharge Detection and Elimination	2
Construction Site Stormwater Runoff Control	2
Post-construction Stormwater Management in New Development and Redevelopment	1
Pollution Prevention/Good Housekeeping for Municipal Operations	1

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS NOI

Only the following materials are to be submitted to the Department along with your fully completed and signed NOI (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached N/A

- The permit application fee, as prescribed by Rule 62-4.050(4)(d)(6), F.A.C. Make all check and money orders payable to the Florida Department of Environmental Protection.
- A fully completed Phase II MS4 Stormwater Management Program Elements Form (see Appendix A) for each minimum control measure except the Post-construction Stormwater Management in New Development and Redevelopment minimum control measure if you have chosen the qualifying alternative program option for this measure under Part X. of the MS4 GP.
- Additional entities information, as required under the note in Section II.B. of this NOI.

DO NOT SUBMIT ANY OTHER MATERIALS

(such as your complete Stormwater Management Plan, ordinances, storm sewer map, public outreach, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.B. of this NOI must sign the following certification statement:¹

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Phase II MS4 Responsible Authority (type or print): Steven Sarkozy

Title: Village Manager

Signature:  Date: 11/14/2019

¹ Signatory requirements are contained in Rule 62-620.305, F.A.C.

**INSTRUCTIONS FOR APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

General Instructions

- Complete this form for each minimum control measure described in Part VI. of the Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems ("MS4 GP") provided in Rule 62-621.300(7)(a), F.A.C., except the Post-construction Stormwater Management in New Development and Redevelopment minimum control measure if you have chosen the qualifying alternative program option for this measure under Part X. of the permit. If you choose, however, to implement BMPs for the Post-construction measure, please complete a SWMP Elements Form for the measure.
- Include all best management practices (BMPs) currently in place or planned for each element of each minimum control measure. There is no limit to the total number of BMPs you may include.
- Make copies of the form as necessary to accommodate all of your BMPs.
- The completed forms, in their entirety, will be considered by the Department to be the outline of your proposed stormwater management program. Attach the forms to the NOI and submit to the Department at the address provided on the NOI.
- **Please print or type information in the appropriate areas of this form.**

Section A.I: MINIMUM CONTROL MEASURE

- Indicate which minimum control measure the BMPs in Section A.II. address. Check only one measure. Use a separate form for each measure.

Section A.II: BEST MANAGEMENT PRACTICES

- Include BMPs only for the measure you have identified in Section A.I. The Department encourages the use of the Florida Land Development Manual: A Guide to Sound Land and Water Management (FDER, 1988) and the U.S. Environmental Protection Agency's National Menu of Best Management Practices for Storm Water Phase II in developing Phase II stormwater management programs. Both are available from the Department.
- Element ID: Table 1 below includes all the minimum control measure elements required under Part IV. of the MS4 GP. Using Table 1, identify which element of the minimum control measure each BMP addresses. For example, a BMP addressing the procedures for site plan review under the Construction Site Stormwater Runoff Control Minimum Control Measure would be labeled as "4d." You must include at least one BMP for each element.
- BMP Number: For each minimum control measure, number the BMPs starting with 01 and continue the numbering in sequential order on any additional forms for the measure. The numbering of the BMPs is for reference purposes only and does not provide additional weight to, nor prioritize, one BMP over another.
- Measurable Goals: List the measurable goal(s) for each BMP. You must include at least one measurable goal for each BMP and may include as many as necessary for the BMP – you are not limited to the four lines provided on the form.
- Schedule for Implementation/Completion: For each measurable goal, include the year each action will be implemented and, as applicable, the interim milestones, completion date, or planned frequency of the action.
- Responsible Entity/Department: Include the name of the entity (if other than the Phase II MS4 Operator) or of the internal department (if it is the Phase II MS4 Operator) responsible for implementing or coordinating each BMP.

Page Numbering

- Once this form has been completed for each minimum control measure, place the forms in an order corresponding to the order of the measures in Table 1 (below) and number the forms accordingly at the bottom of each.

Table 1: Minimum Control Measure Required Elements

Element ID	Description of Minimum Control Measure Required Elements
1a	<p>1. Public Education and Outreach Minimum Control Measure:</p> <p>a) Implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.</p>
2a	<p>2. Public Participation/Involvement Minimum Control Measure:</p> <p>a) Comply with State and local public notice requirements when implementing a public involvement/public participation program.</p>
3a	<p>3. Illicit Discharge Detection and Elimination Minimum Control Measure:</p> <p>a) Develop, if not already completed, a storm sewer system map, showing the location of all known outfalls and the names and location of all surface waters of the State that receive discharges from those outfalls.</p>
3b	<p>b) To the extent allowable under State or local law, effectively prohibit through ordinance, or other regulatory mechanism, of non-stormwater (i.e., "illicit") discharges into the storm sewer system and implement appropriate enforcement procedures and actions.</p>
3c	<p>c) Develop and implement a plan to detect and eliminate non-stormwater discharges, including illegal dumping, to the MS4.</p>
3d	<p>d) Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste.</p>
4a	<p>4. Construction Site Stormwater Runoff Control Minimum Control Measure:</p> <p>a) Develop and implement, to the extent allowable under State or local law, an ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, to reduce pollutants in any stormwater runoff to the Phase II MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Reduction of pollutants associated with stormwater discharges from construction activity disturbing less than one acre must also be included if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more.</p>
4b	<p>b) Develop and implement requirements for construction site operators to implement appropriate erosion and sediment control best management practices.</p>
4c	<p>c) Develop and implement requirements for construction site operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality.</p>
4d	<p>d) Develop and implement procedures for site plan review that incorporate consideration of potential water quality impacts.</p>
4e	<p>e) Develop and implement procedures for receipt and consideration of information submitted by the public.</p>
4f	<p>f) Develop and implement procedures for site inspection and enforcement of control measures.</p>
5a	<p>5. Post-construction Stormwater Management in New Development and Redevelopment Minimum Control Measure: NOT REQUIRED IF USING QUALIFIED ALTERNATIVE PROGRAM</p> <p>a) Use an ordinance or other regulatory mechanism, to the extent allowable under State or local law, to address from post-construction runoff from new development and redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale, that discharge into the Phase II MS4. The program must require that controls be in place that would prevent or minimize water quality impacts from new development or redevelopment.</p>
5b	<p>b) Develop and implement strategies that include a combination of structural and/or non-structural best management practices (BMPs) appropriate for the community.</p>
5c	<p>c) Require adequate long-term operation and maintenance of BMPs.</p>
6a	<p>6. Municipal Operation Pollution Prevention and Good Housekeeping Minimum Control Measure:</p> <p>a) Develop and implement an operation and maintenance program that has the ultimate goal of preventing or reducing pollutant runoff from MS4 operator activities, such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.</p>
6b	<p>b) Using training materials that are available from EPA, the Department, or other organizations, include employee training to prevent and reduce stormwater pollution from MS4 operator activities.</p>

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> 1. Public Education and Outreach | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping |

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
1a	1	Educational Materials Provide stormwater pollution prevention educational materials at Village of Estero municipal offices and potential public events.	1. Research, select, modify (if necessary) educational materials currently available.	1. Year 1	Public Works and Community Development
			2. Identify locations in municipal building and display method for public events.	2. Years 1-2	
			3. Track and report the quantity of materials distributed.	3. Years 2-5	
			4. Document and report the public events where stormwater educational materials were distributed.	4. Years 2-5	
1a	2	Stormwater Webpage The Village will develop a municipal website dedicated to the stormwater program. The website will include links to educational materials on stormwater discharges and the impacts to water bodies. The website will be advertised on stormwater brochures.	1. Research local and regional websites to identify applicable stormwater content.	1. Year 1	Public Works and Village Communications Specialist
			2. Add stormwater webpage to existing Village of Estero website.	2. Year 2	
			3. Track and report number of webpage visitors.	3. Years 3-5	
1a	3	Social Media Page Post stormwater information reflecting seasonal issues on Facebook account and direct email residents on Village email list.	1. Track and report number of posts.	1. Years 1-5	
			2. Track and report the number of emails sent with stormwater information.	2. Years 1-5	

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

- | | | |
|---|---|--|
| <input type="checkbox"/> 1. Public Education and Outreach | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input checked="" type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping |

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
2a	1	Public Input Add link in "For Residents" webpage to NPDES MS4 NOI with a Request for Action tab to provide public involvement and participation opportunity.	1. Update webpage upon issuance of NPDES MS4 NOI.	1. Year 1	Public Works and Village Communications Specialist
			2. Track and report number of link visitors.	2. Years 1-5	
			3. Track and report number of webpage Request for Actions.	3. Years 1-5	
2a	2	Maintain link to Hazardous Waste Disposal location on "For Residents" webpage.	1. Update webpage upon issuance of NPDES MS4 NOI.	1. Year 1	Public Works and Village Communications Specialist
			2. Track and report number of link visitors.	2. Years 1-5	
			3. Track and report number of webpage Request for Actions.	3. Years 1-5	
2a	3	Maintain "Request for Action" in "For Residents" webpage under Roads and Streets.	1. Track and report drainage and illegal dumping related "Request for Action" entries.	1. Years 1-5	Public Works and Village Communications Specialist

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

- | | | |
|--|--|--|
| <input type="checkbox"/> 1. Public Education and Outreach | <input checked="" type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping |

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
— 3a	1	MS4 Inventory Map Maintain the storm sewer system map and inventory of inlets/catch basins, conveyances, and outfalls with names and locations of outfall discharges to waters of the State.	1. Update and report changes as necessary. 2. Document and report the total number of outfalls mapped. 3. Document and report the number on inlets/catch basins identified.	1. Year 1-5	Public Works
— 3a	2	Maintain Village of Estero Stormwater Master Plan The Master Plan created existing and proposed stormwater models of Estero's backbone stormwater management system. The Master Plan identified stormwater projects to improve stormwater management within Estero.	1. Track and report stormwater improvement projects. 2. Report Stormwater Master Plan updates.	1. Year 1-5 2. Year 1-5	Public Works
— 3b	1	Illicit Discharge Ordinance Estero will develop and adopt an ordinance which defines and prohibits illicit discharges, connections, and dumping to the MS4 and provides the village adequate enforcement procedures and actions.	1. Develop ordinance 2. Provide ordinance for Department approval 3. Adopt ordinance 4. Report any changes to ordinance 5. Document and report the number of enforcement actions taken.	1. Year 1 2. Year 2 3. Year 3 4. Years 4 - 5 5. Years 4 - 5	Public Works
— 3c	1	Contractor Agreement Develop additional language in contracts for roadway drainage and stormwater conveyance maintenance contracts to require illicit discharge and illegal dumping training (initial and annual refresher) and incident discovery reporting to Public Works.	1. Village Attorney and Public Works collaboration for contract revision and presentation to Village Council for approval.	1. Year 1	Public Works and Village Attorney
— 3c	2	Proactive and Reactive Inspections Implement contract changes for illicit discharge and illegal dumping reactive and proactive reporting for roadway drainage and stormwater conveyance contracts.	1. Require potential contractors to demonstrate illegal discharge and illegal dumping training for new contract. 2. Initiate new contracts. 3. Track and report the number of reactive and proactive investigations. 4. Track and report the number of illicit discharges discovered/eliminated.	1. Year 2 2. Year 3 3. Years 4-5 4. Years 4-5	Public Works

3d	1	Illicit Discharge Education Develop link in Village of Estero website for business and resident webpages to FDEP and EPA available educational materials on hazards and BMPs associated with illicit discharge and illegal dumping.	1. Research and select educational materials available from FDEP and EPA for access through website.	1. Year 1	Public Works and Village Communications Specialist
			2. Track and report webpage visits.	2. Years 2-5	
3d	2	Illicit Discharge Education The Village of Estero will educate all applicable employees, including code enforcement and public works, on the hazards associated with illicit discharges annually. A sign-in sheet will be utilized to track the number of employees trained.	1. The village will develop a procedure and educational materials to educate employees on the hazards associated with illicit discharges.	1. Year 1	Public Works and Village Communications Specialist
			2. Document and report the number of employees trained annually	2. Years 2 - 5	

Page # 4 of 8 total pages of SWMP Elements Forms attached to the NOI

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

- | | | |
|--|--|--|
| <input type="checkbox"/> 1. Public Education and Outreach | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input checked="" type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping |

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
4a	1	LDC Sanctions The existing land development code was adopted from Lee County, a NPDES Phase 1 permittee, to be in compliance with the Model Illicit Discharge and Connection Stormwater Ordinance. Upon adoption of a Comprehensive Plan initiate an update to the Land Develop Code.	1. Continue to implement the existing land development code that regulates pollutants in stormwater runoff from construction sites until LDC Update adoption.	1. Years 1	Community Development
			2. Report changes impacting pollutants in stormwater runoff from construction sites in Land Development.	2. Years 2-5	
4b	1	Erosion and Sediment Controls Current land development code requires erosion and sediment control best management practices.	1. Track and report the number of active construction sites.	1. Years 1-5	Community Development
			2. Track and report the number of violations specific to erosion and sediment controls.	2. Years 1-5	
4c	1	Waste Controls Current land development code requires construction site waste controls which prohibits improper disposal of construction materials, concrete washout, chemicals, litter, and sanitary waste at the construction site from impacting the MS4 and receiving waters.	1. Track and report the number of active construction sites.	1. Years 1-5	Community Development
			2. Track and report the number of violations related to waste controls.	2. Years 1-5	
4d	1	Site Plan Review Continue current site plan review procedures that include consideration of BMPs for water quality impacts.	1. Track and report the number of plans reviewed.	1. Years 1-5	Community Development
			2. Track and report the number of plans approved.	2. Years 1-5	
4e	1	Public Input – Construction Continue to monitor the "Request for Action" and phone contact on Public Works webpage for submittals from the public related to construction sites stormwater runoff and waste control.	1. Track and report number of public contacts received.	1. Years 1-5	Public Works
			2. Track and report the number of follow-up actions.	2. Years 1-5	

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

<input type="checkbox"/> 1. Public Education and Outreach	<input type="checkbox"/> 3. Illicit Discharge Detection/Elimination	<input type="checkbox"/> 5. Post-construction Stormwater Management (optional)
<input type="checkbox"/> 2. Public Involvement/Participation	<input checked="" type="checkbox"/> 4. Construction Site Stormwater Runoff Control	<input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
4f	1	Site Inspections Perform routine inspections, a minimum of pre, during, and post, during construction to ensure compliance with approved BMPs. Provide training to new personnel performing inspections.	1. Track and report the number of construction site erosion and sediment control and waste control inspections.	1. Years 1-5	Community Development
			2. Track and report number of new personnel trained.	2. Years 1-5	
			3. Track and report enforcement actions.	3. Years 1-5	
—			1.	1.	
			2.	2.	
			3.	3.	
			4.	4.	
—			1.	1.	
			2.	2.	
			3.	3.	
			4.	4.	
—			1.	1.	
			2.	2.	
			3.	3.	
			4.	4.	
			2.	2.	
			3.	3.	
			4.	4.	

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

<input type="checkbox"/> 1. Public Education and Outreach	<input type="checkbox"/> 3. Illicit Discharge Detection/Elimination	<input checked="" type="checkbox"/> 5. Post-construction Stormwater Management (optional)
<input type="checkbox"/> 2. Public Involvement/Participation	<input type="checkbox"/> 4. Construction Site Stormwater Runoff Control	<input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
5a-c	1	Post-construction Stormwater Management Utilize qualifying alternative program; Village of Estero relies on the current SFWMD and FDEP regulatory criteria by providing stormwater treatment for ERP Permitted projects.	1. Continue to maintain compliance with DEP and WMD criteria.	1. Years 1-5	DEP and SFWMD
—			1.	1.	
			2.	2.	
			3.	3.	
			4.	4.	
—			1.	1.	
			2.	2.	
			3.	3.	
			4.	4.	
—			1.	1.	
			2.	2.	
			3.	3.	
			4.	4.	
			2.	2.	
			3.	3.	
			4.	4.	

**APPENDIX A
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

SECTION A.I. MINIMUM CONTROL MEASURE (check only one)

- | | | |
|--|---|--|
| <input type="checkbox"/> 1. Public Education and Outreach | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input checked="" type="checkbox"/> 6. Pollution Prevention/Good Housekeeping |

SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
6a	1	<p>Contractor Agreement-Pollution Prevention</p> <p>Develop and implement pollution prevention guidelines for inclusion in roadway drainage and stormwater conveyance maintenance contracts with the ultimate goal of preventing or reducing pollutant runoff from daily contractor operations. Maintain records of all contractor activities within the Village of Estero. These activities include monthly street sweeping of arterial and collector roadways, twice per year ditch maintenance, as needed inlet/catch basin maintenance, and all other roadway drainage and stormwater conveyance maintenance activities.</p>	<p>1. Research and develop pollution prevention contract addendum.</p> <p>2. Add addendum in future contracts.</p> <p>3. Document and report the amount of sediment/debris removed from monthly street sweepings.</p> <p>4. Document and report the amount of sediment/debris removed during ditch maintenance.</p> <p>5. Document and report the amount of sediment/debris removed during inlet/catch basin maintenance.</p> <p>6. Document and report the number of inlets/catch basins cleaned.</p>	<p>1. Year 1</p> <p>2. Years 2-5</p>	Public Works and Village Attorney
6b	1	<p>Pollution Prevention Training</p> <p>Provide employees training to Community Development and Public Works employees on prevention and reduction of stormwater pollution in contracted operations and maintenance activities.</p>	<p>1. Track and report the number of employees trained in pollution prevention guidelines.</p>	<p>1. Years 2-5</p>	Public Works