

The Village of Estero  
9401 Corkscrew Palms Circle  
Estero, FL 33928

(239) 319-2821  
[www.Estero-fl.gov](http://www.Estero-fl.gov)

April 24, 2023

SUBJECT: ADDENDUM NUMBER: One (1)

REFERENCE: RFQ 2023-03 Grant Management Services

The following changes/responses/clarifications shall become a part of the Bid Documents and shall be as binding as if contained therein:

1. The text references that the majority of the work will be CDBG related, but you mention development of project worksheets, which is a FEMA PA function. Do you anticipate Grant Management Services for anticipated FEMA funding? If so, can you advise what your estimated damages are due to Hurricane Ian and after insurance do you anticipate funding from FEMA?

**Response: No, the project will not include FEMA PA or HMGP. But, could include other FEMA sources if they are found to be available.**

2. Can you provide your total HUD allocation for the CDBG-DR program?

**Response: The Village does not have an estimated HUD allocation for the CDBG-DR program.**

3. Is it possible to get a copy of the grant application and/or the grant award for the project this pertains to so as to better quote for our services?

**Response: There are no grant applications or grant awards. This RFQ is intended to identify the grants, prepare grant applications, and secure grant awards.**

4. Page 1 of the RFQ requests that the proposal be emailed in PDF format but the checklist on page 31 asks for 2 copies of the proposal to be mailed. Please clarify which of these are applicable or if both are required.

**Response: Please do NOT mail your response. All responses are to be emailed in a PDF to: [franceschini@estero-fl.gov](mailto:franceschini@estero-fl.gov)**

BIDDER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Bob Franceschini, C.P.M., CPPB  
Procurement Manager