

The Village of Estero
9401 Corkscrew Palms Circle
Estero, FL 33928

(239) 319-2821
www.Estero-fl.gov

May 1, 2023
SUBJECT: ADDENDUM NUMBER: Two (2)
REFERENCE: RFQ 2023-03 Grant Management Services

The following changes/responses/clarifications shall become a part of the Bid Documents and shall be as binding as if contained therein:

1. Is it the intent of the Village of Estero to award this RFQ response to multiple contractors, or is this a single bid award?

Response: The Village may choose to award to either one firm or multiple firms at its sole discretion.

2. If the Village intends to award to a single vendor, how will the Village establish price competitiveness? Would the Village prefer that vendors provide hourly rates at the proposal phase?

Please provide hourly rates for all services and expenses necessary to provide the specified services. Hourly rates submitted will be one of the Evaluation Criteria.

3. In review of the RFQ alongside CDBG Uniform Guidance Required Contract Provisions, we note that the RFQ does not include the following required federal contract provisions: Part F. Rights to inventions made under a contract or agreement; Part K.200.216. Prohibition on Contracting for Covered Telecommunications Equipment or Services; and, L.200.322. Domestic Preferences for Procurements. How does the Village intend to include these requirements in a final contract agreement?

Response: The selected firm(s) are expected to be experts in all areas of grant funding, including contract requirements. The Village expects the selected firm(s) to provide direction on contract language required to comply with each grant's requirements.

4. In review of the RFQ alongside HUD Required Provisions, we note that the RFQ does not include the following federal contract provision: Section 3 of HCD Act of 1968. How does the Village intend to include this requirement in a final contract agreement?

Response: The selected firm(s) are expected to be experts in all areas of grant funding, including contract requirements. The Village expects the selected firm(s) to provide direction on contract language required to comply with each grant's requirements.

BIDDER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Bob Franceschini, C.P.M., CPPB
Procurement Manager