COVID-19 NOTICE:

The September 9, 2020 Village Council Meeting will be conducted physically in Council Chambers at Village Hall, 9401 Corkscrew Palms Circle, with an opportunity to participate virtually. The meeting will be broadcasted live via the Village of Estero website link: https://estero-fl.gov/council/watch-meetings-online/. Access in Council Chambers will be limited in order to comply with the safety instructions relating to COVID-19. Please see page 5 of this agenda for further information and instructions for public participation.

AGENDA

VILLAGE COUNCIL MEETING

9401 Corkscrew Palms Circle, Estero, Florida

September 9, 2020 5:30 p.m.

Village Council: District 1 – Bill Ribble, Mayor; District 2 – Howard Levitan; District 3 – Jon McLain; District 4 – Katy Errington, Vice Mayor; District 5 – James Boesch; District 6 – Nick Batos; District 7 – Jim Wilson

1. CALL TO ORDER

INVOCATION: Pastor Nolen Rollins – Legacy Church
PLEDGE OF ALLEGIANCE
ROLL CALL

2. PROCLAMATIONS AND RECOGNITIONS:

(a) Annual Government Finance Officers Association (GFOA) Distinguished Budget Preparation Award

Attachment: Budget Award

3. APPROVAL OF AGENDA, ADDITIONS, AND DELETIONS

4. PUBLIC COMMENT ON NON-AGENDA ITEMS

5. CONSENT AGENDA:

Village Council Meeting Agenda – September 9, 2020
(a) July 15, 2020 Council Meeting Minutes

Attachment: July 15, 2020 Minutes

(b) July 22, 2020 Council Meeting Minutes

Attachment: July 22, 2020 Minutes

(c) Lee County Interlocal Agreement for Sub Grant Funding via the West Coast Inland Navigation District (WCIND).

Attachments: Agenda Summary
Agreement for WCIND Sub Grant Funding
West Coast Inland Navigation District WCIND Waterway Development Program Application Form

(d) Sub award and Grant Agreement with the State of Florida for COVID-19 Expenses

Attachments: Agenda Summary
Sub Award and Grant Agreement

(e) Small Project Completion and Certification Form

Attachments: Agenda Summary
Small Project Certification Form

6. CONSIDERATION OF ITEMS DEFERRED FROM CONSENT AGENDA

7. PUBLIC HEARINGS:

(a) Resolution No. 2020-15 a Resolution of the Village Council of the Village of Estero, Lee County, Florida, Adopting the Tentative Levying of Ad Valorem Taxes for the Village of Estero, Lee County, Florida, for Fiscal Year 2020-2021; Establishing the Date, Time and Place for a Final Hearing to Adopt the Final Ad Valorem Taxes for Fiscal Year 2020-2021; and Providing an Effective Date.

Recommended Action: Motion to adopt Resolution No. 2020-15.

Financial Impact: Approval of the resolution will adopt the Tentative Ad Valorem taxes for the Fiscal Year 2020-2021.

Attachments: Agenda Summary
Resolution 2020-15

(b) Resolution No. 2020-16 a Resolution of the Village Council of the Village of Estero, Lee County, Florida, Adopting the Tentative Budget for Fiscal Year 2020-2021; and Providing an Effective Date

Recommended Action: Motion to adopt Resolution No.2020-16
Financial Impact: Approval of the resolution will adopt the Tentative Budget for the Fiscal Year 2020-2021.

Attachments: Agenda Summary
             Resolution 2020-16
             2020-2021 Budget Draft

8. SECOND READING OF ORDINANCES:

(a) Ordinance No. 2020-06 an Ordinance of the Village Council of the Village of Estero, Florida, providing for the Authority to Establish Special Assessments; Establishing Procedures Imposition and Collection of Special Assessments; Authorizing the Issuance of Obligations Secured by such Assessments; Providing for Severability; Providing for Codification; and Providing for an Effective Date.

Recommended Action: Motion to adopt Ordinance 2020-06.

Financial Impact: Exact financial impacts will vary by project. There will be significant staff and consultant time and costs associated with the preparation, design, and creation of any individual assessment districts. The Village will pay these costs up front, with the Special Assessment District reimbursing some or all of these costs as the Special Assessment District is established and funded.

Attachments: Agenda Summary
             Ordinance 2020-06

9. ACTION ITEMS:

(a) CN-2018-02 Misc. Professional Services Change Order (Construction Engineering Inspection (CEI) Services for Estero Parkway Roadway and Landscape Improvements)

Recommended Action: Approve Change Order one to Contract No. EC 2018-50-STA3 for CEI services for Estero Parkway Roadway and Landscape Improvement Project.

Authorize the Village Manager to execute the amendment and any other ancillary documents on behalf of the Council.

Financial Impact: The proposed change order will increase the existing contract by $66,706.50 to $264,124.00.

Attachments: Agenda Summary
             Change Order

(b) Corkscrew Road/Puente Lane Traffic Signal Interlocal Agreement – Modified

Recommended Action: Approve the modified Interlocal Agreement between Lee County and the Village of Estero for Corkscrew Road/Puente Lane Traffic Signal.
Authorize the Mayor to execute this agreement on behalf of the Village of Estero Council including any minor revisions to the agreement requested by Lee County which do not alter the scope or intent of the agreement.

Financial Impact:

The Village of Estero will pay Lee County $772,350.00 for the construction of the traffic signal (less potentially $180,652.67 from Estero Crossing).

The Village of Estero will be reimbursed for the full cost by the property owners within Estero Crossing, Plaza Del Sol, and Estero Town Commons.

Attachments: Agenda Summary  
Interlocal Agreement  
Exhibit A

(c) Resolution No. 2020-17 a Resolution of the Village Council of the Village of Estero, Florida, Amending Resolution No. 2016-09 Adopting personnel policies; and Providing an Effective Date.

Modification to Paid Time Off (PTO) Accrual Policy for fiscal years 2019-2020 and 2020-2021 only.

Recommended Action: Motion to adopt Resolution No. 2020-17.

Financial Impact: The additional 40 hours of PTO for Directors and the Executive Assistant will cost approximately $14,000 in wages and taxes in each fiscal year.

Attachments: Agenda Summary  
Resolution 2020-17  
Personnel Policies Excerpt

(d) Resolution No. 2020-18 A Resolution of the Village Council of the Village of Estero, Florida, authorizing the Village Manager to procure personal protective gear for distribution to Village residents; and Providing an Effective Date.

Recommended Action: Waive the competitive bidding procedure and approve the award of the lowest of three bids received electronically to Custom Earth Promos at a cost of $45,818.00.

Authorize the Village Manager to execute the contract and any other related ancillary documents on behalf of the Village of Estero Council.

Financial Impact: None, as the total cost of $45,818.00 is expected to be reimbursed by CARES Act funding.

Attachments: Agenda Summary  
Bid from Custom Earth Promos  
Resolution 2020-18
10. PUBLIC COMMENT ON NON-AGENDA ITEMS

11. COUNCIL COMMUNICATIONS / FUTURE AGENDA ITEMS

12. VILLAGE ATTORNEY’S REPORT

13. VILLAGE MANAGER’S REPORT

14. ADJOURNMENT

To view and/or participate in the Council Meeting on September 9, 2020, which begins at 5:30 p.m., the following options are available:

1) View the meeting online, but not participate:

You may watch the meeting via the Village of Estero website link:
https://estero-fl.gov/council/watch-meetings-online/

2) View the meeting online as indicated above and provide public comment during the meeting by utilizing the eComment Card feature on the Village website:
https://estero-fl.gov/ecomment-cards/ Please fill out all required information. Comments received during the agenda item being discussed will be read into the record.

3) The Council Chambers will be available for public comment, in accordance with social distancing orders. Participants are recommended to wear their own-supplied mask.

For additional information or for special assistance prior to the meeting, please contact Carol Sacco, Executive Assistant, sacco@estero-fl.gov or 239-221-5035.

If you desire to address the Council, please complete a Public Comment Card and return it to the Village Clerk. Citizens desiring to speak must step up to the podium, state their full name and address, and whom he or she represents.

ADA Assistance – Anyone needing special assistance at the Board meeting due to a disability or physical impairment should contact Executive Assistant, Carol Sacco, 239-221-5035, at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes:“If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a recording of the proceeding, and that, for such purpose, he or she may need to ensure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”