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AGENDA
VILLAGE COUNCIL MEETING
9401 Corkscrew Palms Circle, Estero, Florida
December 6, 2017 9:30 a.m.

Village Council: District 1 – Bill Ribble, Vice Mayor; District 2 – Howard Levitan; District 3 – Jon McLain; District 4 – Katy Errington; District 5 – Jim Boesch, Mayor; District 6 – Nick Batos; District 7 – Jim Wilson

- 1. OPENING EXERCISES:** (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, and ceremonial presentations)

Call to Order

Pledge of Allegiance

Invocation: Pastor Mark Goodman – Christ Community Ministries

Roll Call

- 2. APPROVAL OF AGENDA, ADDITIONS, AND DELETIONS**
- 3. PUBLIC COMMENT ON NON-AGENDA ITEMS**
- 4. CONSENT AGENDA:**

- (a)** Financial Report for Month Ending October 31, 2017

Attachment: [Financial Report](#)

- (b)** October 4, 2017 Council Meeting Minutes

Attachment: [Minutes](#)

- (c)** October 18, 2017 Council Meeting Minutes

Attachment: [Minutes](#)

- (d)** October 25, 2017 Council Zoning Hearing and Comprehensive Plan Workshop

Attachment: [Minutes](#)

5. ACTION ITEMS:

(a) Village of Estero Land Development Code Update RFQ 2017-01

Recommended Action: Motion to: (1) Concur with and approve the ranking of consultants for RFQ 2017-01 Village of Estero Land Development Code Update as follows: Number 1 – Canin Associates; Number 2 – Clarion Associates; Number 3 – Johnson Engineering; Number 4 – The Mellgren Planning Group; Number 5 – Kimley-Horn and Number 6 – Keith & Schnars; and (2) Authorize staff to negotiate a contract with the Number 1 ranked firm, Canin Associates to provide professional consulting services to update the Village’s transitional Land Development Code. And, as part of this process, possibly negotiate with the Number 3 ranked firm, Johnson Engineering, as a sub-contractor to bring increased local knowledge and expertise to the project.

Financial Impacts: The amount will be determined by the results of the contract negotiations. The final contract and cost will be brought before Council for approval. There is \$250,000 currently budgeted over two fiscal years commencing in 2017-2018. In addition, \$45,000 has been budgeted for assistance from the Village’s Land Use Counsel, Nancy Stroud, for the same time period.

Attachment: [Summary Sheet, 10/26/2017 Short List Meeting Minutes, and 11/17/2017 Final Ranking Meeting Minutes](#)

(b) Railroad Crossing Agreements

Recommended Action: Motion to approve the five (5) provided railroad crossing agreements and one (1) provided general agreement.

Financial Impacts: Each crossing agreement will cost the Village of Estero \$3,600 per year, totaling \$18,000 for FY 17-18. This will be paid via the Public Works Railroad Maintenance account, which was budgeted for \$20,300 in the adopted FY 17-18 budget.

Attachment: [Summary Sheet and Agreements](#)

(c) Estero Village Hall 2nd Floor Remodel RFB 2017-01 Bid Award

Recommended Action: Motion to approve the contract with OneSource Construction Company & Builders, Inc. in the amount of \$155,667.76 for the labor, materials, and required ancillaries to provide a turnkey remodel of the 2nd floor of the Estero Village Hall under RFB 2017-01.

Financial Impacts: \$155,667.76, to be funded from *General Fund Capital Outlay* budget in FY 17-18.

Attachment: [Summary Sheet, RFB 2017-01 Bid Documents, Bid from OneSource Construction Co. & Builders, and Construction Contract](#)

- (d) Resolution No. 2017-34 A Resolution of the Village Council of the Village of Estero, Florida, Approving a Budget Amendment for Fiscal Year 2017-2018; and Providing an Effective Date

Recommended Action: Motion to adopt Resolution No. 2017-34, which provides 2017-2018 funding for the remodel of the 2nd floor of Village Hall.

Financial Impacts: As \$150,000 was allocated in 2016/2017 and an additional \$25,000 was budgeted in 2017/2018; the net increase in funding from the Village will be \$45,000 and funds are available in unappropriated prior year surplus. The budget amendment is needed for \$195,000 as the amount from the prior fiscal year needs to be carried forward.

Attachment: [Summary Sheet, Resolution, and Village Hall Remodel Cost Estimate](#)

- (e) Legal Services Agreement between Village of Estero and Smolker, Bartlett, Loeb, Hinds & Sheppard, P.A.

Recommended Action: Motion for approval of the contract and authorize Village Manager to sign the Legal Services Agreement with Smolker, Bartlett, Loeb, Hinds & Sheppard, P.A. for litigation services.

Financial Impacts: Funding already exists in the approved 2017-18 Budget for legal services related to the Comprehensive Plan Update and the Land Development Code Update.

Attachment: [Summary Sheet and Agreement](#)

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

7. COUNCIL COMMUNICATIONS / FUTURE AGENDA ITEMS

8. VILLAGE ATTORNEY'S REPORT

9. VILLAGE MANAGER'S REPORT:

- (a) Certificate of Achievement for Excellence in Financial Reporting (CAFR)

Attachment: [Certificate](#)

10. PRESENTATION: (30 minutes)

- (a) Presentation from three Florida Gulf Coast University Students

Adjourn Regular Session and Convene Workshop

11. WORKSHOP ITEM:

(a) Comprehensive Plan:

(1) Land Use

Attachment: [PowerPoint Presentation and Goals, Objectives, and Policies](#)

(2) Transportation

Attachment: [PowerPoint Presentation and Goals, Objectives, and Policies](#)

12. ADJOURNMENT

If you desire to address the Council, please complete a Public Comment Card and return it to the Village Clerk. Citizens desiring to speak must step up to the podium, state their full name and address and/or whom he or she represents.

ADA Assistance – Anyone needing special assistance at the Board meeting due to a disability or physical impairment should contact Village Clerk Kathy Hall, 239-221-5033, at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes:

“If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a recording of the proceeding, and that, for such purpose, he or she may need to ensure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”