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**APPROVED BY COUNCIL
NOVEMBER 1, 2017**

FINAL ACTION AGENDA/MINUTES

Village Council Special Emergency Meeting

**Village of Estero Council Chambers
9401 Corkscrew Palms Circle
Estero, FL 33928
September 6, 2017 4:00 a.m.**

- 1. OPENING EXERCISES:** (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, and ceremonial presentations)

Call to Order: 4:04 p.m. (Meeting held due to impending Hurricane Irma)

Pledge of Allegiance: Led by Mayor Boesch

Roll Call: Present: Mayor Jim Boesch - District 5, Vice Mayor Bill Ribble - District 1 (via teleconference), Councilmember Howard Levitan - District 2 (via teleconference), Councilmember Jon McLain - District 3, Councilmember Katy Errington - District 4, Councilmember Nick Batos - District 6, and Councilmember Jim Wilson - District 7 (via teleconference).

Also present: Village Manager Steve Sarkozy, Village Attorney Burt Saunders, Finance Director Lisa Roberson, Community Development Director Mary Gibbs, and Executive Assistant Carol Sacco.

- 2. APPROVAL OF AGENDA, ADDITIONS, AND DELETIONS:**

Motion: Move to authorize Vice Mayor Ribble, Councilmember Levitan, and Councilmember Wilson to participate via teleconference.

Motion by: Councilmember Batos

Seconded by: Councilmember McLain

Action: Authorized Vice Mayor Ribble, Councilmember Levitan, and Councilmember Wilson to participate via teleconference.

Vote:

Aye: Unanimous

Nay:

Abstentions:

A motion to approve the agenda was not made.

3. PUBLIC COMMENT ON NON-AGENDA ITEMS: None.

4. ACTION ITEMS:

- (a) Resolution No. 2017-26 A Resolution of the Village Council of the Village of Estero, Florida Declaring a State of Local Emergency and Providing for Emergency Governmental Operations Related to Hurricane Irma if Deemed Necessary and In Conjunction with Lee County; and Providing an Effective Date

The title of Resolution No. 2017-26 was read by Executive Assistant Sacco.

Village Manager Sarkozy provided a brief explanation of the resolution and noted that the resolution was a key piece in obtaining FEMA funding.

Fire Chief Scott Vanderbrook, Estero Fire Rescue, provided an update regarding Hurricane IRMA and explained emergency processes.

Questions or Comments: Councilmembers Batos, McLain, Levitan, Errington, Vice Mayor Ribble, and Mayor Boesch. Discussion included evacuation procedures; announcements from the Village which will be automatic feeds from Lee County to the Village website; Lee County Storm Information Hotline 211, all-inclusive information line for Hurricane Irma and special needs requests; post-storm volunteers; and possibility of wide-spread power outages.

Public Comment: None.

Motion: Move to adopt Resolution No. 2017-26.

Motion by: Councilmember Batos

Seconded by: Councilmember Errington

Action: Adopted Resolution No. 2017-26.

Vote:

Aye: Unanimous (Roll call vote)

Nay:

Abstentions:

- (a) Disaster Recovery Services RFB 2017-03 Award

Village Manager Sarkozy provided a brief explanation of the Disaster Recovery Services RFB award. This bid was released and will now be awarded as a precautionary action; the contract would only be executed if a local, isolated event occurred in the Village and Lee County did not activate their disaster response process. There are no specific expenses related to this unless services are used. Staff recommended awarding the bid to CrowderGulf, LLC, to provide disaster recovery services on an as-needed basis for a one-year period.

Questions or Comments: Councilmembers McLain, Batos, and Vice Mayor Ribble.

Discussion included possibility of FEMA reimbursement; Village emergency reserve; FEMA reimbursement can take up to five years; an inquiry whether the Village was still paying Lee County for disaster relief; and an explanation regarding the standard contract used for all awarded bids.

Public Comment: None.

Motion: Move to approve Disaster Recovery Services RFB 2017-03 award to CrowderGulf, LLC, and to authorize the Village Manager to decide the standardized contract for that purpose.

Motion by: Councilmember Errington

Seconded by: Councilmember Batos

Action: Approved Disaster Recovery Services RFB 2017-03 award to CrowderGulf, LLC, and authorized the Village Manager to decide the standardized contract for that purpose.

Vote:

Aye: Unanimous (Roll call vote)

Nay:

Abstentions:

(c) Approval of Disaster Debris Monitoring RFB 2017-02 Award

Village Manager Sarkozy provided a brief explanation of the Disaster Debris Monitoring RFB award. Similar to RFB 2017-03, this bid was released and will now be awarded as a precautionary action; the contract would only be executed if a local, isolated event occurred in the Village and Lee County did not activate their disaster response process. Rostan Solutions, LLC provided the lowest bid and staff recommended they be awarded the bid to provide disaster debris monitoring as provided in the contract, on an as-needed basis for a one- year period at the rates listed in the contract.

Questions or Comments: None.

Public Comment: None.

Motion: Move to approve Disaster Debris Monitoring RFB 2017-02 award to Rostan Solutions, LLC and to authorize the Village Manager to decide the standardized contract for that purpose.

Motion by: Vice Mayor Ribble

Seconded by: Councilmember Errington

Action: Approved Disaster Debris Monitoring RFB 2017-02 award to Rostan Solutions, LLC and authorized the Village Manager to decide the standardized contract for that purpose.

Vote:

Aye: Unanimous (Roll call vote)

Nay:

Abstentions:

(d) Interlocal Agreement with Estero Fire Rescue for Fire Services

Village Manager Sarkozy provided a brief explanation of the Interlocal Agreement, formalizing the relationship between the Village and Estero Fire Rescue.

Questions or Comments: None.

Public Comment: None.

Motion: Move to approve the Interlocal Agreement with Estero Fire Rescue for fire services.

Motion by: Councilmember Errington

Seconded by: Councilmember McLain

Action: Approved the Interlocal Agreement with Estero Fire Rescue for fire services.

Vote:

Aye: Unanimous (Roll call vote)

Nay:

Abstentions:

(e) Interlocal Agreement with San Carlos Park Fire Protection & Rescue Services District for Fire Services

Village Manager Sarkozy provided a brief explanation of the Interlocal Agreement, formalizing the relationship between the Village and San Carlos Park Fire Protection & Rescue Services District.

Public Comment: None.

Motion: Move to approve the Interlocal Agreement with San Carlos Park Fire Protection & Rescue Services District for fire services.

Motion by: Councilmember Errington

Seconded by: Councilmember McLain

Action: Approved the Interlocal Agreement with San Carlos Park Fire Protection & Rescue Services District for fire services.

Vote:

Aye: Unanimous (Roll call vote)

Nay:

Abstentions:

5. PUBLIC COMMENT ON NON-AGENDA ITEMS: None.

6. COUNCIL COMMUNICATIONS / FUTURE AGENDA ITEMS:

Mayor Boesch: Spoke to the information regarding Hurricane Irma provided by Estero Fire Rescue for the Village's website front page. Assistant to the Village Manager Kyle Coleman added that the Village website and the Estero Fire Rescue website mirrors the most up-to-date information coming from Lee County. Village Manager Sarkozy noted that, beginning tomorrow, Village employees would be allowed to take care of their properties; on Friday, Village computers and original files will be placed in secure locations. During the storm, Assistant to the Village Manager Coleman will be located at the Fort Myers Emergency Operations Center (EOC); the Village Manager would be located at the south EOC with Estero Fire Rescue; all protocols of Lee County, Estero Fire Rescue and San Carlos Park Fire Protection & Rescue Services District will be followed.

Councilmember Errington: Inquired regarding the latest storm update. Fire Chief Vanderbrook responded that the projection was that the storm would be here at 1:00 p.m. on Sunday; it is 300 miles wide; tropical storm force winds are out 130 miles; the Village could be impacted anywhere from 12 to 24 hours prior to the storm's arrival.

Brief discussion followed regarding shelters.

7. VILLAGE ATTORNEY'S REPORT: None.

8. VILLAGE MANAGER'S REPORT: None.

A motion to adjourn was made and duly passed.

9. ADJOURNMENT: 4:43 p.m.

ATTEST:

VILLAGE OF ESTERO, FLORIDA

By: Kathy Hall
Kathy Hall, MMC, Village Clerk

By: James R. Boesch
James R. Boesch, Mayor