

VILLAGE OF ESTERO, FLORIDA

RESOLUTION NO. 2019 - 14

A RESOLUTION OF THE VILLAGE COUNCIL OF THE  
VILLAGE OF ESTERO, FLORIDA, AMENDING  
RESOLUTION NO. 2016-09 ADOPTING PERSONNEL  
POLICIES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 2016-06 establishes the content of and methods for adoption, amendment and revisions to Personnel Policies; and

WHEREAS, Resolution No. 2016-09 was adopted on June 1, 2016 and amended via Resolution 2016-36 on November 16, 2016; and

WHEREAS, Section 3-03 Paid Time Off (PTO) item A.2. of the Personnel Policies needs to be amended to add the Executive Assistant position as eligible for buy-out.

NOW, THEREFORE, be it resolved by the Village Council of the Village of Estero, Florida:

**Section 1.** Resolution No. 2016-09 is amended to add the Executive Assistant to Directors position as eligible under Section 3-03 Paid Time Off (PTO) item A.2.:

"Any unused PTO will lapse on September 30th of each year, except that Directors and the Executive Assistant to Directors may buy-out, that is, be paid for up to forty (40) hours of unused PTO at September 30th, so long as payment is made on or before September 30th in compliance with Village Charter, Section 4 (6) (c), which prohibits unfunded liabilities."

**Section 2.** This Resolution shall take effect immediately upon adoption.

**ADOPTED BY THE VILLAGE COUNCIL** of the Village of Estero, Florida this 4<sup>th</sup> day of September, 2019.

Attest:

VILLAGE OF ESTERO, FLORIDA

By: Kathy Hall  
Kathy Hall, MMC, Village Clerk

By: Bill Ribble  
Bill Ribble, Mayor

Reviewed for legal sufficiency:

By: Burt Saunders  
Burt Saunders, Esq., Village Attorney