

VILLAGE OF ESTERO, FLORIDA

VILLAGE COUNCIL MEETING

February 24, 2016

AGENDA ITEM SUMMARY SHEET

Agenda Item: Notice of Competitive Negotiation CN 2016-01
Miscellaneous Professional Services

Background: Over the past several months, a need has arisen for engineering-related expertise in several areas. As the Village prepares its first Capital Improvements Plan, it has become more important to have sufficient technical expertise to assist the staff and Council. A competitive negotiation process could result in a pool of consultants that could be utilized as the need arises for different issues. Examples of areas of need are listed on the attached scope of work.

Financial Impact: As these services will be used for future projects, funds will need to be allocated at the initiation of the projects.

Recommendation: Approve the general scope (attached)

Potential Motion: Authorize the Village Manager to distribute a Notice of Competitive Negotiation for consultants for miscellaneous engineering services (sealed proposals)

**VILLAGE OF ESTERO, FLORIDA
SPECIFICATIONS FOR
MISCELLANEOUS PROFESSIONAL SERVICES**

SCOPE

The Village of Estero is seeking continuing professional consultant engineering services to act in the capacity of Village Engineer. Tasks may include, but not be limited to, any of the following:

TASKS

- Development of Capital Improvements Plan and Program
- Roadway Plans
- Traffic Issues
- Traffic Data
- Engineering and Land Surveys
- Design Issues
- Public Works Issues
- Utility Issues
- Geotechnical Services
- Right-of-Way
- Signalization and Street Lighting
- Pavement Analysis
- Watershed and Stormwater Issues
- Coordination of engineering aspects of Development Order and Site Permit Process
- Coordination with the Public, and Other Agencies and Jurisdictions

The Consultant's services could be retained for any of the tasks separately or all of the tasks collectively. Consideration will be given to only those firms that are qualified pursuant to law.