

*Village of Estero*  
*Fiscal Year 2016-2017*  
***Budget Calendar***

Date		Action Required
March 3, 2016	Village Council Village Manager	Introduction to Budget and Capital Program Process; Review of final FGCU Study
March 23, 2016 and April 27, 2016	Village Council Village Manager	<i>Public Workshops to develop Capital Program Projects</i>
May 2, 2016	Village Staff	Budget requests due to Village Manager
May 4, 2016	Village Council Village Manager	Prioritization of Capital Program Projects
June 1, 2016	Lee County Property	Estimate of Taxable Value
June 1, 2016	Village Manager Finance Director	Preliminary Revenue estimates and Cost of Capital Program Projects
June 15, 2016	Village Manager Finance Director	Village Manager's <i>Proposed Budget</i> and <i>Five Year Financial Forecast</i> presented to the Village Council
June 15, 2016 and June 22, 2016	Village Council Village Manager Finance Director	<i>Budget Workshops and Public Hearings on proposed Capital Program</i>
July 1, 2016	Lee County Property	Certification of Taxable Value is Finalized
July 13, 2016	Village Council Village Manager	Adopt Resolution setting proposed <i>Millage Rate</i> and setting public hearing dates (TRIM Notice). Adopt Resolution for <i>Capital Program</i>
July 15, 2016	Village Manager	Notify the Property Appraiser of Proposed Millage Rate
August 1, 2016	Village Manager Finance Director	Final Revenue estimates
August 24, 2016	Lee County Property	Notice of Proposed Tax Bill and Public Hearing dates to homeowners (TRIM notice)
September 7, 2106* at 5:01pm	Village Council Village Manager	First Public Hearing on Tentative Ad Valorem Tax Rate and Budget
September 21, 2016* at 5:01pm	Village Council Village Manager	Final Public Hearing to Adopt Ad Valorem Tax Rate and Budget
September 23, 2016*	Village Manager	Final Millage Rate due to Property Appraiser and Tax Collector
October 21, 2016*	Village Manager	Certify compliance with Florida Statute Chapter 200 to the Florida Department of Revenue

\* Above dates are tentative until Lee County BOCC and School Board select their public hearing dates.



**Village of Estero**  
**General Fund**  
**Preliminary Fund Balance Projections for October 1, 2016**  
*Completed as of 2/24/16 \**

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	Building Fees	Unrestricted	Total General Fund
Prior Year Surplus	\$ -	\$ 642,800	\$ 642,800
2015-2016 Budget			
Revenue	885,600	9,467,420	10,353,020
Expenditures	<u>(652,600)</u>	<u>(7,065,400)</u>	<u>(7,718,000)</u>
Budgeted Surplus	<u>233,000</u>	<u>2,402,020</u>	<u>2,635,020</u>
Projected Fund Balance	<u>\$ 233,000</u>	<u>\$ 3,044,820</u>	<u>\$ 3,277,820</u>

\* Preliminary fund balance projections are based upon 2015-2016 Budgeted Revenue and Expenditures and will be updated as we proceed with the 2016-2017 budget process. Projections are expected to change as future revenues are received, amounts expended or amendments completed to the 2015-2016 budget. As this is the initial year for various revenue collections and Village operations, actual revenues and expenditures may vary significantly from budgeted amounts.

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**Village of Estero**  
**Capital Project Fund**  
**Preliminary Fund Balance Projections for October 1, 2016**  
*Completed as of 2/24/16 \**

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	Road Impact Fees	Park Impact Fees	Gas Tax for Capital Projects	Total Capital Project Fund
Prior Year Surplus	\$ 317,000	\$ 180,100	\$ -	\$ 497,100
2015-2016 Budget				
Revenue	497,300	330,300	357,000	1,184,600
Expenditures	-	-	-	-
Budgeted Surplus	<u>497,300</u>	<u>330,300</u>	<u>357,000</u>	<u>1,184,600</u>
Projected Fund Balance	<u><u>\$ 814,300</u></u>	<u><u>\$ 510,400</u></u>	<u><u>\$ 357,000</u></u>	<u><u>\$ 1,681,700</u></u>

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**Village of Estero**  
**Total All Funds**  
**Preliminary Fund Balance Projections for October 1, 2016**  
*Completed as of 2/24/16 \**

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	Total General Fund	Total Capital Project Fund	Total All Funds
Prior Year Surplus	\$ 642,800	\$ 497,100	\$ 1,139,900
2015-2016 Budget			
Revenue	10,353,020	1,184,600	11,537,620
Expenditures	<u>(7,718,000)</u>	<u>-</u>	<u>(7,718,000)</u>
Budgeted Surplus	<u>2,635,020</u>	<u>1,184,600</u>	<u>3,819,620</u>
Projected Fund Balance	<u>\$ 3,277,820</u>	<u>\$ 1,681,700</u>	<u>\$ 4,959,520</u>

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**Village of Estero**  
**Projected Amounts for Capital Projects as of October 1, 2016**  
*Completed as of 2/24/16*

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General Fund-Unrestricted	\$	3,044,820
Potential Allocation to Reserves *		(2,572,700)
General Fund Unallocated	\$	472,120
Gas Tax for Capital Project <sup>1</sup>		357,000
Road Impact Fees <sup>2</sup>		814,300
Community Park Impact Fees <sup>3</sup>		266,800
Regional Park Impact Fees <sup>4</sup>		243,600
Available at 10/1/16 for Capital Projects	\$	2,153,820

Amounts available for Capital Projects excludes Building Fees funds.

\* Potential allocation to reserves is presented at 4 months of operating expenditures.

<sup>1</sup> 1 to 5 cents Local Option Fuel Tax per Florida Statute 336.025(1)(b)3, may be expended for construction of new roads, the reconstruction or resurfacing of existing paved roads, or the paving of existing graded roads shall be deemed to increase capacity. Expenditures need to meet the requirements of the capital improvements element of an adopted comprehensive plan or expenditures needed to meet immediate local transportation problems and other transportation-related expenditures that are critical for building comprehensive roadway networks by local governments.

<sup>2</sup> Road Impact Fees per Estero Land Development Code Chapter 2 (LDC) must be used for the purpose of capital improvements of the type made necessary by the new development which can include land acquisition. Capital improvements are defined as road construction project specifically lists constructing curbs medians, sidewalks bicycle paths and shoulders in conjunction with roadway. These fund may be accumulated for future use but must be expended or encumbered prior to 20 years of the payment date.

<sup>3</sup> Community Park Impact Fees per Estero LDC Chapter 2 must be used for the purpose of capital improvements which can include land acquisition. Community parks are used by the public primarily for active recreation including educational and social purposes and passive recreation. Community parks also include bikeways along-the county road network that are designed and used primarily for active recreation. A community park generally serves a specific community composed of at least several neighborhoods. These fund may be accumulated for future use but must be expended or encumbered prior to 20 years of the payment date.

<sup>4</sup> Regional Park Impact Fees per Estero LDC Chapter 2 must be used for the purpose of capital improvements which can include land acquisition. Regional parks are used by the public for active and passive recreation. A regional park draws users from a larger area than a community park, frequently from the entire county and beyond, by providing access to especially attractive natural resources, amenities and specialized activities. Off-site improvements may also include bikeways that connect to the park facility. These fund may be accumulated for future use but must be expended or encumbered prior to 20 years of the payment date.

**Village of Estero**  
**Potential Accumulation of Reserves in Capital Improvement Plan**  
*Completed as of 2/24/16*

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	2016-2017 Year 1	2017-2018 Year 2	2018-2019 Year 3	2019-2020 Year 4	2020-2021 Year 5	2021-2022 Year 6	2022-2023 Year 7
Reserve allocation *	4 Months	2.5 Months	2 Months	1.5 Months	1 Month	1 Month	1 Month

\* Potential reserve allocation presented above is based upon the annual operating expenditures of the Village.

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**Village of Estero**  
**Gas Tax for Road Maintenance Analysis**  
*Completed as of 2/24/16 \**

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	Gas Tax for Maintenance
Prior Year Surplus	\$ 62,027
2015-2016 Budget	
Revenue	626,000
Expenditures	<u>(1,556,848)</u>
Budgeted Surplus	<u>(930,848)</u>
Projected Fund Balance	<u>\$ (868,821)</u>
Lee County Interlocal Agreement	
° Maintain pavement condition, patching potholes, sweep curbed roads, bike paths, sidewalks	832,070
° Maintain bridges, handrails and guardrails	110,170
° Maintain roadway signage and striping	222,527
° Maintain traffic signals, flashers, ITS devices and streetlights; Traffic Operations Center	<u>392,081</u>
2015-2016 Budget Expenditures	<u>1,556,848</u>

Sources of Gas Tax Revenue available for maintenance:

1 to 6 Cents Local Option Fuel Tax:	2015-2016 Budget \$ 486,000
1 to 6 cents local option fuel tax per Florida Statute 336.025(7) may be expended for public transportation <i>operations and maintenance</i> , roadway and right-of way maintenance and drainage, street lighting, traffic signs, engineering, signalization and pavement markings and bridge maintenance and	
Municipal Revenue Sharing Program:	2015-2016 Budget \$ 140,000
Municipal tax on motor fuel per Florida Statute 206.605(2), may be expended for purchase of transportation facilities and road and street right of ways, construction, reconstruction, and <i>maintenance of roads, streets, bicycle paths and pedestrian pathways</i> .	

\* Preliminary Fund Balance Projections are based upon 2015-2016 Budgeted Revenue and Expenditures and will be updated as we proceed with the 2016-2017 budget process.

## Scope of Services - Exhibit "A"

Lee County Proposal to Provide Services to Village of Estero FY15-16	FY14-15 Adopted Budget	FY15-16 Proposed Budget	8.2% of Unincorp. Population	Total
<b>Natural Resources</b>				
<b>Surface Water Mgmt</b>				
Provide project management services for surface water projects				
Respond to requests for action regarding flooding and water quality complaints				
Review plans for development that effect surface water management				
Participate in and review regional water management studies				
Monitor and report hydrologic data (rainfall, river stage and groundwater levels)				
Manage mandated NPDES MS4 permit				
Track TMDL compliance for impaired waters	\$ 1,456,519	\$ 1,487,664	\$ 121,988	
<b>Major Maintenance</b>				
(Estero River, Halfway Creek, Surface Water Mgt Plan, Neighborhood Imp Plan, Filter Marsh & BMP Maintenance, Clean & Snag Program)				
	\$ 1,180,000	\$ 1,180,000	\$ 96,760	
<b>Appeal 2015 Preliminary Flood Insurance Rate Maps FIRM (2 year task estimated cost)</b>				
			\$ 70,000	
<b>Total Natural Resources</b>				\$ 288,748
<b>Community Development</b>				
Code enforcement and contractor licensing	2,403,073	2,356,100		
Development review	1,390,917	1,373,200		
Environmental review and enforcement	757,470	728,303		
Zoning	1,073,302	1,128,615		
Planning	1,404,043	1,607,060		
Administration	1,455,733	1,505,312		
Board of adjustments and appeal				
Permitting and plan review (and floodplain review)				
Building Inspections				
<b>Total Community Development</b>	\$ 8,484,538	\$ 8,698,590	\$ -	\$ -
<b>Transportation</b>				
<b>Canal Maintenance</b>				
Ditch/Canal cleaning to maintain hydraulic flow, including cleaning/repairing drainage pipes, catch basins and weirs	\$ 2,014,231	\$ 1,960,292	\$ 160,744	
<b>Transportation Trust</b>				
Roadway maintenance:				
<del>Maintain pavement condition, patching potholes, sweep curbed roads, bike paths, sidewalks</del>	<del>10,236,232</del>	<del>10,147,193</del>	<del>832,070</del>	
Landscape maintenance, including irrigation systems, roadside median mowing	3,843,093	3,928,598		
Maintain bridges, handrails and guardrails	1,357,067	1,343,532	110,170	
Maintain roadway signage and striping	2,807,463	2,713,744	222,527	
Maintain traffic signals, flashers, ITS devices and streetlights; Traffic Operations Center	4,590,809	4,781,481	392,081	
Administration	1,006,371	1,060,253		
Long range transportation planning, zoning & development review & road maintenance acceptance/vacation activities, right-of-way inventory	503,396	581,914		
Engineering and general traffic analysis & Right-of-way permitting (mostly driveways)	1,761,591	1,803,166		
	\$ 26,106,022	\$ 26,359,881	\$ 2,161,510	
<b>Total Transportation</b>	\$ 28,120,253	\$ 28,320,173		\$ 2,322,254
<b>Animal Services</b>				
Animal Control and Shelter	\$ 2,367,486	\$ 2,362,382	\$ 193,715	
<b>Total Animal Services</b>				\$ 193,715
<b>Other</b>				
Vehicle Replacement Fund	\$ 1,699,887	\$ 1,699,887	\$ 139,391	\$ 139,391
Employee Pay Increase for FY15-16 (not yet included in budget)		\$ 513,831	\$ 42,134	\$ 42,134
<b>Total Estero Proposal</b>	\$ 43,308,683	\$ 44,262,527		\$ 2,986,242