

Contractor Registration Form

The Village of Estero Building and Permitting Services is requiring registration from contractors who will be applying for building permits in the Village of Estero.

The documents necessary for registration include:

- Copy of an Active State License or Lee County Competency Card
- Proof of Liability Insurance
- Proof of Workman's Compensation Insurance Or Workers comp Exempt Certificate
- There will be a **NO charge** for registration at this time

Note: Village of Estero needs to be listed as a Certificate Holder (for notification purposes only).

The Contractor or Authorized Agent may bring these documents to the Village of Estero Building and Permitting Services when applying for the first building permit. Registration will be completed right over the counter and documents will be filed.

Please complete this form and submit items above and an updated authorized agent affidavit, (if applicable.)

1. Contract (License Holder) Information:

- a. Contractor's Name: _____
- b. License Number: _____
- c. Signature: _____

2. Company Information:

- a. Company Name: _____
- b. Address: _____
- c. City: _____ State: _____ Zip _____
- d. Office Phone #: _____ - _____ - _____
- e. Fax #: _____ - _____ - _____
- f. Mobile Phone#: _____ - _____ - _____
- g. Email: _____



Authorized Agent Affidavit

This authorization will expire on September 30th of every year and a new affidavit must be submitted for each current year.

I _____, of _____ <div style="text-align: center; font-size: small;"> (Name of License Holder) (Print Business Name as it Appears on State License / Registration) </div>	
having personally appeared for identification, do hereby authorize the following to act as my agent(s) in submitting PERMIT APPLICATIONS in the Village of Estero.	
1) _____ <div style="text-align: center; font-size: x-small;">(Print Name of Authorized Agent)</div>	2) _____ <div style="text-align: center; font-size: x-small;">(Print Name of Authorized Agent)</div>
3) _____ <div style="text-align: center; font-size: x-small;">(Print Name of Authorized Agent)</div>	4) _____ <div style="text-align: center; font-size: x-small;">(Print Name of Authorized Agent)</div>

I understand that I am the licensed qualifier responsible for the application as submitted by my agent(s), as referenced above. I further understand that each time my agent(s) submits an application for a permit, or signs any required documents, that the individual must exhibit this authorization affidavit to the permitting staff upon request. I further acknowledge that this original authorization affidavit is in my license or qualification file for legal reference purposes.

1) _____ <div style="text-align: center; font-size: x-small;">(Signature of Authorized Agent)</div>	2) _____ <div style="text-align: center; font-size: x-small;">(Signature of Authorized Agent)</div>
3) _____ <div style="text-align: center; font-size: x-small;">(Signature of Authorized Agent)</div>	4) _____ <div style="text-align: center; font-size: x-small;">(Signature of Authorized Agent)</div>

***** SIGN ONLY IN THE PRESENCE OF A NOTARY PUBLIC *****

Contractor's Signature: _____ Date: _____

STATE OF FLORIDA, COUNTY OF _____ Sworn to (or affirmed) and subscribed before me _____ day of _____, _____, by _____ (name of person making statement).

Personally known: ___ OR Produced identification: ___ Type of identification produced: _____

 of Notary Public – State of Florida _____
 (Print, Type or Stamp Commissioned Name of Notary Public) (Signature)

Current Building Codes required to be referenced for permitting purposes:
 2014 edition Florida Building Code, Building, Plumbing, Mechanical, Fuel Gas, Residential, Existing or Energy
 2014 edition Florida Fire Prevention Code if application
 2011 edition National Electric Code