



# APPLICATION FOR DEVELOPMENT ORDER IN THE VILLAGE OF ESTERO

**Project Name:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

\_\_\_\_\_

**Project Type:**       Small DO\*       Large DO\*

*\*A project becomes a large DO if it is over 10 acres in size or has 2 acres or more of impervious cover.*



**1. Name of Applicant:** \_\_\_\_\_  
**Company Name:** \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**2. Relationship of Applicant to owner (check one) and provide Affidavit of Authorization form. [10-107; 10-153(1); 10-153(2)]**  
 Applicant is the sole owner of the property.  
 Applicant has been authorized by the owner(s) to represent them for this action.

**3. Authorized Agent: (If different than applicant) Name of the person who is to receive all Village of Estero-initiated correspondence regarding this application. [10-153(2)]**  
**a. Company Name:** \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**b. Professional Consultants Information:** If professional assistance was used in preparing the application or submittal items, attach the Professional Consultants Information Exhibit. [10-153(2)f.]

**4. STRAP Number(s):** [Attach extra sheets if additional space is needed.] [10-153(3)a.]  
\_\_\_\_\_

**5. Street Address of Property:** \_\_\_\_\_

**6. Public Meeting Requirements,** Provide a meeting summary document of the required public informational session. [34-202(a)(10); 33-54(a) & (b)]

**7. Improvements in County Rights-of-Way.** Is the proposed development solely for improvements within County owned rights-of-way?  
 **YES** – If YES, application items #9 through 16, 17, 18 & 19 do not apply.  
 **NO**

THE VILLAGE OF ESTERO DEPARTMENT OF COMMUNITY DEVELOPMENT  
9401 Corkscrew Palms Circle • Estero, FL 33928  
PHONE (239) 221-5036

8. **Legal Description: [10-154(1)]**  
 Legal description (8½"x11") and sealed sketch of the legal description  
**OR**  
 The property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records (or Plat Books) of Lee County.
9. **Boundary Survey: [10-154(3)]**  
 A Boundary survey, tied to the state plane coordinate system.  
**OR**  
 A copy of the subdivision plat if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records (or Plat Books) of Lee County
10. **Use(s) of Property:**  
a. Current uses of property are: \_\_\_\_\_  
b. Intended uses of property are: \_\_\_\_\_
11. **Comprehensive Plan (Future Land Use) Designation:** \_\_\_\_\_
12. **Current Zoning of Property:** \_\_\_\_\_
13. **Property Dimensions [10-153(3)(c)]:**  
a. Width (average if irregular parcel): \_\_\_\_\_ Feet  
b. Depth (average if irregular parcel): \_\_\_\_\_ Feet  
c. Total area: \_\_\_\_\_ Acres or square feet
14. **Zoning Approval(s).** List the case number or resolution number of any variance, special exception, rezoning, or other zoning actions that have been granted or requested on the property. **[10-153(4)]**  
\_\_\_\_\_
15. **DO/LDO Approval(s).** List the case number of any development order or development standards exemptions that have been approved or filed on the property. **[10-153(4)]** Commercial, religious, industrial, public or mixed use.  
\_\_\_\_\_
16. **Building Design.** Are buildings and/or site improvements proposed as part of this application? **[10-600]**  
 **YES** – If **YES**, Design Standards apply and Exhibit V-G and Exhibit V-G Estero must be completed and submitted. (see LDC Section 10-600 – 33-100)  
 **NO** – If **NO**, application items #18 and 19 do not apply.
17. **Commercial Architectural Design Applicability:** Which category best describes the proposed development? If the answer is anything other than "None of the above," then Commercial Architectural Compliance is required (see architectural review requirements in LDC Section 10-600, et al.). **[10-602]**  
 New Building  
 Building Addition (>50% of sq ft of existing building)  
 Renovation (>50% of sq ft of existing building)  
 Redevelopment (>50% of sq ft of existing building)  
 Discontinuance (use of building was discontinued for one year or more)  
 None of the above (If none of the above, application item #20 does not apply)
18. **Architectural Design Style:** Indicate the architectural design style proposed for this project. {Note: Please refer to the specific Architectural style requirements outlined in LDC Section 33-227.}  
 Mediterranean                       Key West                       Spanish  
 Old Florida                               Colonial                         Vernacular  
 Modern International                 Contemporary                 Florida Vernacular  
 Main Street                               Caribbean                       Other \_\_\_\_\_

## SUBMITTAL REQUIREMENTS

*Clearly label all submittal documents with the document name indicated below.*

***One copy of all submittal items must be submitted electronically and five COLLATED paper copies submitted at the Permitting Lobby unless otherwise noted.***

### SUBMITTAL ITEMS

- |                          |                                |
|--------------------------|--------------------------------|
| <input type="checkbox"/> | Completed application [10-153] |
| <input type="checkbox"/> | Filing Fee - [10-108(a)]       |

### PLAN SETS

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Existing Conditions Drawings [10-154(6)]   |
| <input type="checkbox"/> | Area Location Map [10-154(6)(a)]   |
| <input type="checkbox"/> | Site Plan [10-154(7)]  |
| <input type="checkbox"/> | Utility Plans [10-154(6)(h); 10-154(7)(j)]   |
| <input type="checkbox"/> | Drainage Plans [10-154(7)(k)]  |
| <input type="checkbox"/> | Landscaping Plans [10-154(7)(l)]   |
| <input type="checkbox"/> | FLUCCS Map [10-154(6)(f)] (if applicable - required if DO is a large project)                        |
| <input type="checkbox"/> | Exterior Lighting Plan [10-154(8)] (if applicable – required if exterior lighting is to be provided) |
| <input type="checkbox"/> | Architectural Elevations [10-604, 33-52(c)]  |

### ADDITIONAL SUBMITTAL ITEMS

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Affidavit of Authorization [10-153(1)] <i>Prior to DO approval, one signed &amp; notarized original must be submitted</i> |
| <input type="checkbox"/> | Professional Consultants Information [10-153(2)(f)]   |
| <input type="checkbox"/> | Legal description and sealed sketch of legal description or copy of plat [10-154(1)] (if applicable)                      |
| <input type="checkbox"/> | Boundary Survey or plat [10-154(3)] (if applicable)   |
| <input type="checkbox"/> | Title Certification [10-154(2)] (if applicable)   |
| <input type="checkbox"/> | List of STRAP Numbers (if additional sheet is required) [10-153(3)a]  |
| <input type="checkbox"/> | Community Meeting Notes [33-54(a)&(b)]  |
| <input type="checkbox"/> | Stormwater Pollution Prevention Plan (SWP3) [14-477]  |
| <input type="checkbox"/> | Traffic Impact Statement [10-154(10)]   |
| <input type="checkbox"/> | Protected Species Survey [10-154(14)] (if applicable)   |
| <input type="checkbox"/> | Protected Species Management Plan [10-154(15)] (if applicable)  |
| <input type="checkbox"/> | Certificate to Dig [10-154(16)] (if applicable)   |
| <input type="checkbox"/> | Historical Impact Assessment [10-154(17)] (if applicable)   |
| <input type="checkbox"/> | Exotic Vegetation Removal Plan [10-154(18)] (if applicable)   |
| <input type="checkbox"/> | Hazardous Materials Plan [10-154(12)] (if applicable – private port facilities only)                                      |
| <input type="checkbox"/> | Port Facility Permits (i.e. Tall Structures Permit) [10-154(13)] (if applicable)  |
| <input type="checkbox"/> | Fire Protection Plan [10-154(20)] (if applicable)   |
| <input type="checkbox"/> | Emergency Preparedness Plan [10-154(21)] (if applicable)  |
| <input type="checkbox"/> | State/Federal Permit Applications [10-154(22)] (if applicable)  |
| <input type="checkbox"/> | Operation & Maintenance Covenants [10-154(23)] (if applicable)  |
| <input type="checkbox"/> | Assignment of Maintenance [10-154(24)] (if applicable)  |
| <input type="checkbox"/> | Cost Opinion [10-154(25)] (if applicable)   |
| <input type="checkbox"/> | Surety/Cash Bond [10-154(26)] (if applicable)   |
| <input type="checkbox"/> | Comprehensive Plan Consistency [10-154(27)]   |
| <input type="checkbox"/> | Drainage Discharge Agreement [10-154(28)] (if applicable)   |
| <input type="checkbox"/> | Exhibit V-G [10-600] (if applicable)  |
| <input type="checkbox"/> | Exhibit V-G – Estero [33-100 et seq] (if applicable)  |