



APPLICATION FOR A TYPE D LIMITED REVIEW DEVELOPMENT ORDER IN THE VILLAGE OF ESTERO

Project Name: _____

Request: _____



1. **Name of Applicant:** _____
Company Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ E-mail: _____

2. **Relationship of Applicant to owner (check one) and provide Affidavit of Authorization form [10-107; 10-153(1)]:**
 Applicant is the sole owner of the property.
 Applicant has been authorized by the owner(s) to represent them for this action.

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all Village-initiated correspondence regarding this application. [10-153(a); 10-153(2)]**
a. Company Name: _____
Contact Person: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ E-mail: _____

b. Additional Agent(s): Provide the names and contact information of other agents that the County may contact concerning this application. [10-153(2)f.]

4. **Single owner (if different than applicant): [10-153(2)d.]**
Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ E-mail: _____

5. **STRAP Number(s):** [Attach extra sheets if additional space is needed.] [10-153(3)a.]

6. **Street Address of Property:** _____

7. **Improvements in County Rights-of-Way.** Is the proposed development solely for improvements within County owned rights-of-way?
 YES – If YES, application items #9 through 16 do not apply.
 NO

8. **Utility Installations. Is the proposed development solely an installation of utilities?**
 YES – If YES, application items #10 through 17, 19 & 20 do not apply.
 NO
9. **Legal Description: [10-154(1)]**
 Legal description (on 8½" x 11" paper) and sealed sketch of the legal description
OR
 The property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records (or Plat Books) of Lee County.
10. **Boundary Survey: [10-154(3)]**
 A Boundary survey, tied to the state plane coordinate system.
OR
 A copy of the subdivision plat if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records (or Plat Books) of Lee County
11. **Use(s) of Property:**
a. Current uses of property are: _____
b. Intended uses of property are: _____
12. **Comprehensive Plan (Future Land Use) Designation:** _____
13. **Current Zoning of Property:** _____
14. **Property Dimensions [10-153(3)(c)]:**
a. Width (average if irregular parcel): _____ Feet
b. Depth (average if irregular parcel): _____ Feet
c. Total area: _____ Acres or square feet
15. **Zoning Approval(s).** List the case number or resolution number of any variance, special exception, rezoning, or other zoning actions that have been granted or requested on the property. **[10-153(4)]**

16. **DO/LDO Approval(s).** List the case number of any development order or development standards exemptions that have been approved or filed on the property. **[10-153(4)]**

17. **Site Plan.** Site plan (36"x24"), to scale, illustrating at a minimum: existing and proposed lot lines; buildings and uses; streets; accessways; off-street parking; water management facilities; buffering; open space; and any structures on adjacent property which may be affected by the requested development. **[10-175(2)]**
18. **Other documentation:** Other relevant documentation such as copies of permit applications or other approvals applicable to the requested development. **[10-175(7)]**
19. **Design Review Board Public Meeting/Review/Public Hearing.** Any application that has any impact on building appearance and design, landscaping, hardscaping, pedestrian and vehicular connectivity, open space, and the like will be subject to Design Review Board meetings and procedures. **[Ordinance No. 15-01]**
Note: Prior to filing any application, please arrange a meeting with staff to determine applicability of this procedure.

SUBMITTAL REQUIREMENTS

*Please provide one electronic copy and three COLLATED paper copies of all submittal information
Clearly label your attachments as noted in bold below.*

SUBMITTAL ITEMS	
<input type="checkbox"/>	Completed Application [10-175(1)]
<input type="checkbox"/>	Filing Fee - [10-108(a)]
<input type="checkbox"/>	Affidavit of Authorization [10-153] <i>Prior to approval, one signed & notarized original must be submitted</i>
<input type="checkbox"/>	Additional Agents [10-153(2)(f)]
<input type="checkbox"/>	List of STRAP Numbers (if additional sheet is required) [10-153(3)a]
<input type="checkbox"/>	Legal description and sealed sketch of legal description or copy of plat [10-154(1)]
<input type="checkbox"/>	Boundary Survey or Plat [10-154(3)]
<input type="checkbox"/>	Title Certification [10-154(2)]
<input type="checkbox"/>	Area Location Plan [10-175(3)]
<input type="checkbox"/>	Traffic Impact Statement [10-154(10)] (if applicable)
<input type="checkbox"/>	Protected Species Survey [10-154(14)] (if applicable)
<input type="checkbox"/>	Protected Species Management Plan [10-154(15)] (if applicable)
<input type="checkbox"/>	Certificate to Dig [10-154(16)] (if applicable)
<input type="checkbox"/>	Historical Impact Assessment [10-154(17)] (if applicable)
<input type="checkbox"/>	Exotic Vegetation Removal Plan [10-154(18)] (if applicable)
<input type="checkbox"/>	State/Federal Permit Applications [10-154(22)] (if applicable)
<input type="checkbox"/>	Port Facility Permits (i.e. Tall Structures Permit) [10-154(13)] (if applicable)
<input type="checkbox"/>	Operation & Maintenance Covenants [10-154(23)] (if applicable)
<input type="checkbox"/>	Assignment of Maintenance [10-154(24)] (if applicable)
<input type="checkbox"/>	Cost Opinion [10-154(25)] (if applicable)
<input type="checkbox"/>	Surety/Cash Bond [10-154(26)] (if applicable)
<input type="checkbox"/>	Drainage Discharge Agreement [10-154(28)] (if applicable)
PLAN SETS	
<input type="checkbox"/>	Existing Conditions Drawings [10-154(6)]
<input type="checkbox"/>	Site Plan [10-175(2)]
<input type="checkbox"/>	Utility Plans [10-154(6)(h); 10-154(7)(j)]
<input type="checkbox"/>	Drainage Plans [10-154(7)(k)]
<input type="checkbox"/>	Landscaping Plans [10-154(7)(l)]
<input type="checkbox"/>	Exterior Lighting Plan [10-154(8)] (if applicable)
<input type="checkbox"/>	Architectural Plans & Elevations and DO Application Forms V-G & V-G-Estero (if applicable)
DESIGN REVIEW BOARD (if applicable)	
<input type="checkbox"/>	Public Meeting Minutes [33-52(a) & (b)] (to be submitted with application)
<input type="checkbox"/>	Public Hearing [Ord. 15-01] (to be scheduled after review of application by staff)