



ADMINISTRATIVE APPLICATION FOR DOCK AND SHORELINE STRUCTURES IN THE VILLAGE OF ESTERO

[LDC Section 26-71]

Project Name: _____

Indicate whether REQUEST is for:

- DOCK LENGTH OVER 200 FEET
- GREATER DOCK DIMENSIONS THAN ALLOWED
- DOCK SETBACK DEVIATION

1. **Name of Applicant:** _____
Company Name: _____
 Address: _____
 City, State, Zip: _____
 Phone Number: _____ E-mail: _____

2. **Relationship of Applicant to owner (check one) and provide Affidavit of Authorization form:**
- Applicant is the sole owner of the property. [34-201; 34-204]
 - Applicant has been authorized by the owner(s) to represent them for this action. [34-202; 34-204]

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all Village of Estero-initiated correspondence regarding this application. [34-202; 34-204]**

a. **Company Name:** _____
 Contact Person: _____
 Address: _____
 City, State, Zip: _____
 Phone Number: _____ E-mail: _____

b. **Additional Agent(s):** Provide names of other agents that the Village of Estero may contact concerning this application. [34-202; 34-204]

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-201; 34-204]**
 Name: _____
 Address: _____
 City, State, Zip: _____
 Phone Number: _____ E-mail: _____

5. **Disclosure of Interest [34-201; 34-204]:**
 Attach Disclosure of Interest Form. [34-201; 34-204]

6. **STRAP Number(s) [34-204]:** _____

7. **Street Address of Property:** _____

THE VILLAGE OF ESTERO DEPARTMENT OF COMMUNITY DEVELOPMENT
 9401 Corkscrew Palms Circle • Estero, FL 33928
 Phone (239) 221-5036

8. Legal Description (must submit one):

Legal description (metes and bounds) and sealed sketch of the legal description. [34-204]

OR

Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. [34-204]

9. Use(s) of Property [34-204]:

a. Current uses of property are:

b. Intended uses of property are:

10. Comprehensive Plan (Future Land Use) Designation [34-204]: _____

11. Current Zoning of Property [34-204]: _____

12. Property Dimensions [34-204]:

a. Width (average if irregular parcel): _____ Feet

b. Depth (average if irregular parcel): _____ Feet

c. Total area: _____ Acres or square feet

13. Detailed Plans: Submit detailed plans (24"x36" and 11"x17") size of the proposed dock showing all dock dimensions and the exact location on the site including all setbacks from adjoining side lots and side riparian lines.

14. Requests for Dock Length over 200 feet:

a. Has the proposed dock been approved by all applicable State and Federal agencies?

NO

YES – If **YES**, please provide copies of all applicable State and Federal approval documents.

b. Will the increased length result in a hazard to navigation?

NO

YES – If **YES**, explain (add additional sheets, if necessary).

c. Is the proposed dock compatible with docks or other structures and uses on adjoining lots?

NO

YES – If **YES**, explain (add additional sheets, if necessary, and/or submit other documents such as photographs if available).

d. Will the increased dock length lessen the dock's impact on seagrass beds or other marine resources?

NO

YES – If **YES**, explain (add additional sheets, if necessary, and/or submit other documents such as photographs if available):

15. Requests for Greater Dock Dimensions than Allowed:

- a. Is the dock the primary access to the property?
 NO
 YES
- b. Is there any other reasonable alternative access?
 NO
 YES – If **YES**, explain (add additional sheets, if necessary).

- c. Is the requested increase in dock dimensions the minimum necessary?
 NO
 YES – If **YES**, explain (add additional sheets, if necessary).

16. Requests for Dock Setback Deviation:

- a. How wide is the property at the shoreline property line? _____
- b. Required setback: _____ Requested setback: _____
- c. Explain how reducing the required setbacks will minimize or reduce damage to wetland vegetation or other environmental resources or will not cause greater damage than will occur if the relief is not granted (add additional sheets, if necessary).

- d. Have the adjoining property owners executed a written agreement in recordable form agreeing to the reduced setbacks?
 NO
 YES – If **YES**, attach a copy of the agreement to this application.

17. Public Meeting Requirements: Provide a meeting summary document of the required public informational session. **[34-202(a)(10); 33-54(a) & (b)]**

SUBMITTAL REQUIREMENT CHECKLIST

Clearly label your attachments as noted in bold below.

<input type="checkbox"/>	Completed application [34-204]
<input type="checkbox"/>	Filing Fee [34-204]
<input type="checkbox"/>	Affidavit of Authorization Form [34-204; 34-202]
<input type="checkbox"/>	Additional Agents [34-204; 34-202]
<input type="checkbox"/>	Multiple Owners List (if applicable) [34-201; 34-204]
<input type="checkbox"/>	Disclosure of Interest Form [34-204; 34-201]
<input type="checkbox"/>	Legal description (must submit one) [34-204]
<input type="checkbox"/>	Legal description (metes and bounds) and sealed sketch of legal description
	OR
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. (Click here to see an example of a legal description with no metes and bounds.)
<input type="checkbox"/>	Detailed Plan (24"x36" and 11"x17") [34-204]
<input type="checkbox"/>	State & Federal Approval Documents (if dock length is over 200 ft.) [34-204]
<input type="checkbox"/>	Explanation(s) (if additional sheets are necessary) [34-204]
<input type="checkbox"/>	Agreement to Setbacks by Adjoining Property Owners (if applicable)
<input type="checkbox"/>	Public Meeting Summary [34-202(a)(10); 33-54(a) & (b)]

Note: Please provide three (3) COLLATED paper copies and one (1) electronic copy of all submittal information.

All information submitted with the application becomes a part of the public record and will be a permanent part of the file. Community Development Department staff will review this application for compliance with requirements of the Village of Estero Land Development Code. The applicant will be notified of any deficiencies. Acceptance of an application in no way guarantees its approval. The Planning and Zoning Board's decision on an administrative application for dock and shoreline permit is final and cannot be appealed.

If it is determined that inaccurate or misleading information was provided to the Village or if the decision does not comply with the Land Development Code when rendered, then, at any time, the Village may issue a modified decision that complies with the Code or revoke the decision. If the approval is revoked, the applicant may acquire the necessary approvals by filing an application for public hearing in accordance with Chapter 34.