

**APPLICATION FOR ADMINISTRATIVE MODIFICATION
OF MOBILE HOME/RECREATIONAL VEHICLE H/RV)
PARK 86-36 SITE PLAN
IN THE VILLAGE OF ESTERO**
[LDC Section 34-3272]



Current Project Name: _____

Original Project Name (if different): _____

Original Rezoning Resolution Number (if applicable): _____

1. **Name of Applicant:** _____
Company Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ E-mail: _____

2. **Relationship of Applicant to owner (check one) and provide Affidavit of Authorization form:**
 Applicant is the sole owner of the property. [34-201; 34-204]
 Applicant has been authorized by the owner(s) to represent them for this action. [34-202; 34-204]

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all Village of Estero-initiated correspondence regarding this application. [34-202; 34-204]**

a. **Company Name:** _____
Contact Person: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ E-mail: _____

b. **Additional Agent(s):** Provide the names of other agents that the Village of Estero may contact concerning this application. [34-202; 34-204]

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-201; 34-204]**
Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ E-mail: _____

5. **Disclosure of Interest [34-201; 34-204]:**
 Attach Disclosure of Interest Form. [34-201; 34-204]

6. **STRAP Number(s) [34-204]:**

7. **Street Address of Property:** _____

THE VILLAGE OF ESTERO DEPARTMENT OF COMMUNITY DEVELOPMENT
9401 Corkscrew Palms Circle • Estero, FL 33928
Phone (239) 221-5036

8. Legal Description (must submit one):

Legal description (metes and bounds) and sealed sketch of the legal description. **[34-204]**

OR

Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. **[34-204]**

9. Comprehensive Plan (Future Land Use) Designation [34-204]:

10. Current Zoning of Property [34-204]:

11. Subsequent Zoning Action Resolution/Case Numbers (if any): Please list all previous zoning and administrative actions (approvals and denials). Include lot changes approved in Zoning Verification Letters on this project subsequent to the original rezonings (provide additional sheets, if necessary). **[34-204]**

12. Development Order Numbers For Project (if any): Please list all local development orders approved on this project.

13. Written Narrative: Please provide a written narrative statement explaining exactly what is proposed/ requested. If deviations are sought from requirements of LDC Chapter 10, include a narrative statement for each deviation requested. **[34-204]**

14. Approved Site Plan: Provide one copy of the approved (existing) site plan (86-36 Board of County Commission adopted site plan or as subsequently amended) of the development in a size of 24"x36" and 11"x17". **[34-204]**

15. Proposed Site Plan: Provide a 24"x36" and 11"x17" size of the site plan, to scale, that demonstrates the modified lot layout, including the location(s) of any deviations. **[34-204]**

16. Public Meeting Requirements: Provide a meeting summary document of the required public informational session. **[34-202(a)(10); 33-54(a) & (b)]**

SUBMITTAL REQUIREMENT CHECKLIST

Clearly label your attachments as noted in bold below.

<input type="checkbox"/>	Completed application [34-204]
<input type="checkbox"/>	Filing Fee [34-204]
<input type="checkbox"/>	Affidavit of Authorization Form [34-204; 34-202]
<input type="checkbox"/>	Additional Agents [34-204; 34-202]
<input type="checkbox"/>	Multiple Owners List (if applicable) [34-201; 34-204]
<input type="checkbox"/>	Disclosure of Interest Form [34-204; 34-201]
<input type="checkbox"/>	Legal description (must submit one) [34-204]
<input type="checkbox"/>	Legal description (metes and bounds) and sealed sketch of legal description
	OR
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of the Village of Estero under Instruments or Plat Books. (Click here to see an example of a legal description with no metes and bounds.)
<input type="checkbox"/>	Previous Zoning Actions (if any and add sheets if necessary) [34-204]
<input type="checkbox"/>	DO Numbers (if any and add sheets if necessary) [34-204]
<input type="checkbox"/>	Written Narrative [34-3272]
<input type="checkbox"/>	Approved Site Plan (24"x36" and 11"x17") (Ord. 86-36 BOCC approved site plan) [34-204]
<input type="checkbox"/>	Proposed Site Plan (24"x36" and 11"x17") [34-204]
<input type="checkbox"/>	Public Meeting Summary [34-202(a)(10); 33-54(a) & (b)]

Note: Please provide three (3) COLLATED paper copies and one (1) electronic copy of all submittal information.

All information submitted with the application becomes a part of the public record and will be a permanent part of the file. Community Development Department staff will review this application for compliance with requirements of the Village of Estero Land Development Code. The applicant will be notified of any deficiencies. Acceptance of an application in no way guarantees its approval. The Planning and Zoning Board's decision on an administrative application for 86-36 site plan modification is final and cannot be appealed.

If it is determined that inaccurate or misleading information was provided to the Village or if the decision does not comply with the Land Development Code when rendered, then, at any time, the Village may issue a modified decision that complies with the Code or revoke the decision. If the approval is revoked, the applicant may acquire the necessary approvals by filing an application for public hearing in accordance with Chapter 34.