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**APPROVED BY THE BOARD
FEBRUARY 24, 2016**

FINAL ACTION AGENDA/MINUTES

**Village of Estero
21500 Three Oaks Parkway
Estero, FL 33928
Design Review Board
February 10, 2016 5:30 p.m.**

1. CALL TO ORDER: 5:37 p.m.

2. PLEDGE OF ALLEGIANCE: Led by Chairman O'Donnell.

3. ROLL CALL:

Present: Chairman Albert O'Donnell and Board Members W. Scott Anderson, Barry Jones, Joe McHarris, James Tatoes, and Patty Whitehead. Absent: Board Members William Prysi and Gerald Simons.

Also present: Village Land Use Attorney Nancy Stroud, Community Development Director Mary Gibbs, and Village Clerk Kathy Hall.

4. APPROVAL OF AGENDA:

Motion: Move to approve the agenda.

Motion by: Board Member Jones

Seconded by: Board Member Whitehead

Action: Approved the agenda.

Vote:

Aye: Unanimous (Board Members Prysi and Simons were absent)

Nay:

Abstentions:

Chairman O'Donnell provided information regarding Board Business. All audience members and staff providing testimony were sworn in by Village Clerk Kathy Hall.

5. BUSINESS:

(a) Approval of Minutes:

(1) January 27, 2016

Questions or Comments by: Board Member Jones inquired regarding the arborist for the Village as it related to the Estero Town Center public information meeting. Community Development Director Gibbs responded that the arborist report would be part of their formal submittal.

Motion: Move to approve the January 27, 2016 minutes.

Motion by: Board Member Tatoes
Seconded by: Board Member Anderson

Action: Approved the January 27, 2016 minutes.

Vote:

Aye: Unanimous (Board Members Prysi and Simons were absent)

Nay:

Abstentions:

(b) Consent Agenda: None.

(c) Unfinished Business: None.

(d) Public Information Meetings:

(1) Shadow Wood Country Club (District 6) - Expansion of the existing clubhouse to include a ±2,600 square foot kitchen expansion of the northwest portion of the clubhouse located at 22801-805 Oakwood Boulevard, east of Three Oaks Parkway and south of Corkscrew Road.

Community Development Director Gibbs provided a brief introduction.

Presentations by:

Carl Barraco, P.E., Barraco and Associates

Kevin Williams, BSSW Architects

Greg Diserio, Landscape Architect

Presentations included the following information: no intention of altering the features of the existing building as well as the landscaping; moving loading dock out; landscaping on the right side would not be changed; parking to the west would remain unchanged; existing dumpster would be relocated; minimal changes to parking lot landscaping; and roof plan.

Questions or Comments by: Chairman O'Donnell, and Board Members Anderson, Whitehead, and Jones.

Public Comment:

Howard Levitan, Pelican Sound resident, noted that he had seen plans for a much larger project and inquired why the Board was not reviewing the entire project. Mr. Barraco responded that this was the only portion of the project that had been approved to date.

(e) Public Hearings:

- (1) Laser Lounge Spa (District 4) - Request a deviation from sign setback for a monument style sign located at 20400 Trailside Drive off US 41. The requested deviation is to allow a 5-foot setback instead of the 15 feet. Public Information Meeting held before the Design Review Board on October 28, 2015.

Chairman O'Donnell called for Board Member conflicts of interest and ex parte contact; none were noted.

Community Development Director Gibbs provided a brief introduction.

Presentations by:

Chad VanEffen, Signs by Crannie

Presentation included the following information: the existing structure was a converted house; sign would be painted earth tones; design was in keeping with the interior design; heavy gauge aluminum sign; internally illuminated copy only; sign would be embedded in a foundation; convex face to increase visibility; small amount of landscaping would be placed around the sign.

Questions or Comments by: Chairman O'Donnell and Board Members McHarris, Anderson, Jones, Whitehead, and Tatooles.

Set back information was discussed. The parcel is located on the curve of the road, and the proposed sign location was the best location to obtain visibility.

Details of the sign were discussed. The base will step out; the top will have a little drop to it where the wood is; blue swoop push-through has been eliminated. Concern was raised with the sides and the medallion on the bottom.

Public Comment:

Howard Levitan, Vice Mayor, addressed the findings that the Board was required to make as they deliberated and made a motion for approval or disapproval.

Board discussion followed related to the medallion; change in sign depth; the warm earth tones; the sign "wings"; the lifespan of the vinyl; and the visibility of the street numbers on the sides of the sign being an issue at night.

Motion: Move to approve the sign with the condition that the medallion be eliminated, making a finding that without the medallion the sign is in good taste and design, and that the internal lighting will illuminate copy only.

Motion by: Board Member McHarris

Seconded by: Board Member Tatoes

Questions or Comments by: Board Member Jones provided the applicant an option to withdraw if there was resistance to removal of the medallion. Board Member Tatoes questioned the address not being lit. Board Member Whitehead indicated that her preference would have been that the base be made from stone.

Action: Approved the sign with the condition that the medallion be eliminated, made a finding that without the medallion the sign was in good taste and design, and that the internal lighting would illuminate copy only.

Vote:

Aye: Unanimous (Board Members Prysi and Simons were absent)

Nay:

Abstentions:

(f) Workshops:

- (1) Copper Oaks (District 4) - Seeking to re-plat and amend the Development Order to construct townhomes in the Copper Oaks subdivision located at 20580/20590 West Golden Elm Drive, north of Corkscrew Road and east of Three Oaks Parkway.

Community Development Director Gibbs provided a brief introduction.

Presentations by:

Matt Hermanson, Grady Minor

Presentation included the following information: Townhomes in the northern half of the site; single family homes in the southern half. Buffers include a 6 foot high wall; all perimeter buffers existed on the proposed project's property; four buildings were proposed; the new buildings would not match the existing building, however, the colors would match.

Questions or Comments by: Board Members McHarris, Anderson, Jones, and Chairman O'Donnell.

Board discussion followed regarding the architecture of the proposed buildings.

Walter McCarthy, Community Development Department, Development Review Manager, provided details regarding the history of the project, and stated that, in his opinion, this would require a new DO.

Discussion followed regarding possibilities and options of building permits that may be in the process of expiring.

Public Comment: None.

6. PUBLIC INPUT:

None.

7. BOARD COMMUNICATIONS:

- (a) **Committee Reports:** None.
- (b) **Chairman's Reports:** None.
- (c) **Member Reports and Comments:**

Board Member Anderson inquired regarding the Board's review of signs. Brief discussion followed.

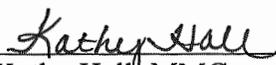
Board Member McHarris provided an update on the new Village Hall construction project.

Board Member Jones inquired whether the Fire District should be asked if addresses should be lit on signs.

A motion to adjourn was made and duly passed.

8. ADJOURN: 6:52 p.m.

Respectfully submitted,



Kathy Hall, MMC
Village Clerk